



# West Horsley Parish Council

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Members of West Horsley Parish Council are hereby summoned to attend the full Council meeting of WHPC, to be held in the Cedar Room, West Horsley Village Hall on **Tuesday 20<sup>th</sup> July 2021 at 7.30pm** for the purpose of transacting the following business: ***At the Chairman's discretion the meeting may be briefly adjourned near the start to allow visitors to comment/ask questions on relevant matters on the agenda.***  
***Appendices are available on the Parish Council website***

## AGENDA

### **21.135 Chairman's opening Comments**

**21.136 To accept apologies and reasons for absence in accordance with LGA 1972, Sch 12, para 40**

**21.137 Declaration of Disclosable Pecuniary & Non Pecuniary Interests by Councillors on any agenda items**

**21.138 Register of interests – To declare any amendments.**

**21.139 Declaration of gifts or hospitality over £25.**

**21.140 Minutes of the previous meeting held on 15<sup>th</sup> June 2021**

***Appendix 1:*** to be agreed by full Council & signed by the Chairman as a true and accurate record.

**21.141 Clerk's report – Update on current actions.**

**21.142 To note significant correspondence received since the last Council meeting.**

**21.143 Appointment of Deputy Clerk**

***Appendix 2 Confidential:*** to consider and approve the recommendation in the briefing note.

**21.144 Annual Parish meeting**

Members to consider a date for the APM 2022, to be held between 1<sup>st</sup> April and 31<sup>st</sup> May.

**21.145 Financial Matters**

- a) Standing items – List of payments authorised at the previous meeting & items to be approved by full Council at this meeting (proposed payments) ***Appendix 3***
- b) To confirm the bank reconciliation to 30<sup>th</sup> June 2021. ***Appendix 4***
- c) To receive the report on expenditure against budget to 30<sup>th</sup> June 2021 ***Appendix 5***
- d) to approve the purchase of equipment to record meetings, for the purpose of the accuracy of the minutes, up to a maximum cost of £150 plus VAT.

**21.146 Planning & Environment Matters**

- a) ***Appendix 6:*** GBC planning applications & decisions received since previous meeting up to the Wednesday before this meeting. Please see [www.guildford.gov.uk/planning](http://www.guildford.gov.uk/planning).
- b) Planning update – Enforcements, Local Plan, climate change & environment, TPOs, listed buildings
- c) To approve the sourcing of specialist planning expertise to assist the Planning Task Group in its consideration of the proposed Wisley development.

**21.147 Policies**

**Appendix 7: Recommendation:** Members to consider and approve the following policies:

- a) Document retention
- b) Data protection
- c) Equity opportunities statement
- d) Recording of public meetings

**21.148 Installation of noticeboards**

**Appendix 8: confidential:** members to note and approve the village handyman's quotation to remove the old noticeboards and replace with new.

**21.149 West Horsley Place**

Request for a fireworks display

**21.150 Surrey Hills Champion**

**Recommendation:** members to consider and approve membership at £25 per annum and to agree that the Deputy Clerk takes responsibility for communications

**21.151 Christmas newsletter**

**Appendix 9**

**21.152 Photography competition**

Members to approve the sum of £150 for cash prizes for the Photography competition.

**21.153 Task Group Updates**

- a) Community Events (MB, FK, VB, SN, EB) –
  - b) Asset Management, Maintenance & Village Appearance Task Group (TR, MB, c) VB, SN, AG) -
  - d) Road Safety and Maintenance (SN, MB, TR, CY) -
  - e) Communications (VB, CY, GM, EB) –
  - f) Personnel (SN, FK, EB, MB) –
  - g) Youth Council (VB, MB, GM, AG) –
  - h) Climate change (CY, MB, FK) -
- Review of courses recently attended (All)

**21.154 Action Log carried forward from previous Parish Council meetings. Appendix 10.**

**21.155 Other Village matters**

**21.156 Date of next meeting:**

Tuesday 17<sup>th</sup> August 2021, 7.30pm, Cedar Room, West Horsley Village Hall

Signed: *Joanna Cadman, Locum Clerk to the Council 15<sup>th</sup> July 2021*

*Meeting agendas and minutes are available on the WHPC website, on the noticeboards and in Horsley library.*