



14<sup>th</sup> May 2022

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Thursday 19<sup>th</sup> May at 7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 19<sup>th</sup> May if you would like to attend. Any questions for the Council should be sent to the Clerk no later than 7.30pm on 18<sup>th</sup> May.

## **AGENDA**

- 22.071 Appointment of Chairman
- 22.072 Chairman to Sign Declaration of Acceptance of Office
- 22.073 Appointment of Vice Chairman
- 22.074 Apologies for Absence
- 22.075 Chairman's Opening Remarks
- 22.076 Committees  
Members to elect a chairman, and to agree terms of reference and membership for each committee.
- a) Planning *Appendix 1*
  - b) Finance *Appendix 2*
- 22.077 Task Groups
- 1. Members to agree to combine Road Safety and Asset Management Task Groups.
  - 2. Members to agree on the lead and membership of each of the following task groups.
    - a) Asset Management, Road Safety & Village Appearance
    - b) Communications
    - c) Community Events & Wellbeing
    - d) Climate Change
    - e) Personnel
    - f) Youth Council
- 22.078 Other Village Bodies  
Members to agree its representatives for the following:
- a) Grace & Flavour
  - b) West Horsley Village Hall Management Committee
  - c) Surrey Association of Local Councils
- 22.079 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of gifts/hospitality over £25
- 22.080 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 3*

Public Forum – *at the Chairman’s discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda*

- 22.081 Clerk’s Report
- 22.082 Significant correspondence received since the last Council meeting
- 22.083 Financial Matters
- a) Standing items – list of payments to be approved by full Council at this meeting. *Appendix 4*
  - b) List of payments made in April. *Appendix 5*
- 22.084 Review of Strategic Documents
- a) Child Protection Policy *Appendix 6*
  - b) Youth Council Safeguarding Policy *Appendix 7*
  - c) Amendments to Model Standing Orders *Appendix 8*
- 22.085 Village Green  
To receive and approve a briefing note on the Village Green boundary, including the clearance of weeds, brambles, rubble and dead wood, and the planting of some additional trees, along the length of the man-made ditch. *Appendix 9*
- 22.086 Planter at ORN/East Lane  
To receive and approve a briefing note on the installation of a planter at the junction of Ockham Road North and East Lane, next to the newly installed bench. *Appendix 10*
- 22.087 Concurrent Functions Grant Aid (2023/24)  
To consider any one-off projects that may be required in 2023/24, that may be suitable for Concurrent Functions Grant Aid (50% grant available subject to Guildford Borough Council financial restrictions).
- 22.088 Friends of Horsley Station Update  
To receive a verbal progress report, including how the donation from WHPC has been spent.
- 22.089 Friends of Horsley Library  
To receive a verbal report on the work the library is doing to engage with more young readers/families, and to enable recycling of spectacles, batteries and more.
- 22.090 Children’s Toilet at the Village Hall  
To agree to prepare a proposal for the conversion of the Village Hall outbuilding to a children’s toilet.  
To ask the Assets Task Group to prepare a specification for potential contractors.
- 22.091 Primary School Places  
To consider correspondence received and agree what action the Parish Council should take. *Appendix 11 Confidential*
- 22.092 Ripley School Site  
To agree to object to the application by Guildford Diocese to take control of the site occupied by Ripley Primary School. *Appendix 12*
- 22.093 Planning & Environment Committee:
- a) To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting *Appendix 13*

22.094 Task Group Updates:

- a) Asset Management & Village Appearance
- b) Climate Change
- c) Communications
- d) Community Events & Wellbeing
- e) Jubilee Celebrations
- f) Personnel
- g) Road Safety & Maintenance
- h) Youth Council

22.095 Other Village Matters

22.096 Date of Next Meeting:

Tuesday 21<sup>st</sup> June at 7.30pm, in the Cedar Room, West Horsley Village Hall

22.097 To resolve to exclude the press and public from the following item in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss a personnel matter. *Appendix 14 Confidential*

- Appendices to this meeting are available on the Parish Council website at [www.westhorsley.info](http://www.westhorsley.info).
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are also available at Horsley Library.

Signed: *Julia McClung, Clerk to the Council, 14<sup>th</sup> May 2022*