

Wednesday 13th July 2022

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 19th July at 7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 19th July if you would like to attend. Any questions for the Council should be sent to the Deputy Clerk at deputyclerk@westhorsley.info no later than 7.30pm on 18th July.

AGENDA

- 22.120 Chairman's Opening Remarks
- 22.121 Apologies for Absence
- 22.122 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of gifts/hospitality over £25
- 22.123 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 1*

Public Forum – at the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda
- 22.124 Clerk's Report
- 22.125 Significant correspondence received since the last Council meeting
- 22.126 Financial Matters
 - a) Standing items – list of payments to be approved by Full Council at this meeting *Appendix 2*
 - b) To confirm bank reconciliation to 30th June 2022 *Appendix 3*
 - c) To receive the report on expenditure against budget to 30th June 2022 *Appendix 4*
- 22.127 Review of Strategic Documents
 - a) Sickness and Absence Policy *Appendix 5*
 - b) Health and Safety Policy *Appendix 6*
 - c) Equal Opportunities Policy *Appendix 7*
- 22.128 WHPC Community Grants Scheme
To receive and approve recommendations from the Finance Committee for community grants to be awarded in the first round of applications for 2022. *Appendix 8*
- 22.129 Community Forum
To receive and approve a briefing note on plans for a Community Forum to discuss infrastructure for the enlarged West Horsley. *Appendix 9*
- 22.130 GBC Concurrent Functions Grant Aid (CFGA) 2023-24
To receive and approve recommendations from the Finance Committee on three projects to be included in the Council's application for CFGA funding for 2023-24. *Appendix 10*

- 22.131 Official Opening of the Long Reach Tennis Court
To receive and approve a briefing note on arrangements for the official opening of the tennis court, including the approval of a budget for the event not to exceed £150 (to be drawn down from EMR Special Events. *Appendix 11*
- 22.132 Support for Local Businesses
To receive a briefing note on the difficulties some local businesses are facing and to discuss how the Council might be able to help. *Appendix 12*
- 22.133 Street Cleaner
To discuss the possibility of hiring a street cleaning machine jointly with East Horsley Parish Council. *Appendix 13*
- 22.134 Planting Trees at Nightingale Crescent
To receive and approve a briefing note on the planting of seven trees in Nightingale Crescent, using funds from the Akerman Bequest to complete the project. *Appendix 14*
- 22.135 Planning & Environment Committee
To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting *Appendices 15 & 16*
- 22.136 Finance Committee
To receive a report on any Finance Committee meetings held since the previous Council meeting *Appendix 17*
- 22.137 Task Group Updates:
- a) Asset Management, Road Safety & Village Appearance
 - b) Climate Change
 - c) Communications
 - d) Community Events & Wellbeing
 - e) Personnel
 - f) Youth Council
- 22.138 Training Courses and Significant Meetings
To receive an update from Councillors on training courses, on-line presentations, and any significant meetings attended during the last three months. *Appendix 18*
- 22.139 Other Village Matters
- 22.140 Date of Next Meeting:
Tuesday 20th September at 7.30pm, in the Cedar Room, West Horsley Village Hall
- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
 - Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.