

Wednesday 21st September 2022

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Monday 26th September at 7.45pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 26th September if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 7.30pm on 25th September.

AGENDA

- 22.141 Chairman's Opening Remarks
A one-minute silence will be observed in memory of HM Queen Elizabeth II
- 22.142 Apologies for Absence
- 22.143 Co-option of a New Councillor
- 22.144 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of gifts/hospitality over £25
- 22.145 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 1*
- Public Forum – *at the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda*
- 22.146 Clerk's Report
- 22.147 Significant correspondence received since the last Council meeting
- 22.148 Financial Matters
- Standing items – list of payments to be approved by Full Council at this meeting *Appendix 2*
 - To confirm bank reconciliation to 31st August 2022 *Appendix 3*
 - To receive the report on expenditure against budget to 31st August 2022 *Appendix 4*
 - To report the completion of the limited assurance review for the year ended 31st March 2022 *Appendix 5*
 - To receive and approve the 'Notice of Conclusion of Audit' *Appendix 6*
- 22.149 Wisley Airfield Planning Application
- To receive a report from the Planning and Environment Committee on the joint West and East Horsley Parish Councils' proposed response to the application *Appendix 7 & 8*
 - To receive and approve a review of the budget allocated for preparing the response; and to approve additional funding to cover ecology fees. *Appendix 9*
- 22.150 Community Forum
To receive an update on plans for a Community Forum to discuss infrastructure for the enlarged West Horsley. *Appendix 10*

- 22.151 Noticeboard for Village Hall
To receive and approve a briefing note for the replacement of the existing noticeboard on the external wall of the Village Hall. *Appendix 11*
- 22.152 Letter to GBC Regarding Access
To receive a draft of, and agree to support, a joint Parish Councils letter to Guildford BC highlighting the difficulties experienced by residents when contacting and dealing with GBC. *Appendix 12*
- 22.153 Donation to Safe Drive Stay Alive
To agree to a donation of £350 to the SDSA programme which is run by the Surrey Fire and Rescue Service and aims to reach all school children as they approach their 17th birthdays.
- 22.154 Garden Maintenance Contract 2022-2025
To receive and approve a briefing note on the retention of Timberwood Tree Care Limited as garden maintenance contractor for the next three years. *Appendix 13 & Appendix 14 (Confidential)*
- 22.155 Planning & Environment Committee
To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting *Appendices 15*
- 22.156 Dates of Council Meetings for 2023
To receive and approve a schedule for Full Council meetings in 2023 and to agree the date for the Annual Parish Meeting. *Appendix 16*
- 22.157 Planting of Archway at Village Orchard
To receive and approve a briefing note on the proposed planting around the new archway at the Village Orchard *Appendix 17*
- 22.158 Horsley Meadows
To discuss the ongoing dog fouling and anti-social behaviour taking place at the SANG and to agree next steps to address the matter.
- 22.159 Friends of Horsley Station
To appoint a councillor as PC representative for Friends of Horsley Station.
- 22.160 Village Hall One Way Traffic System
To discuss options for ensuring the one-way traffic system is followed at the Village Hall.
- 22.161 Task Group Updates:
- a) Asset Management, Road Safety & Village Appearance
 - b) Climate Change
 - c) Communications
 - d) Community Events & Wellbeing
 - e) Personnel
 - f) Youth Council
- 22.162 Other Village Matters
- 22.163 Date of Next Meeting: Tuesday 18th October at 7.30pm, in the Cedar Room, West Horsley Village Hall

- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.