

Thursday 13th October 2022

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 18th October** at **7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 18th October if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 7.30pm on 17th October.

AGENDA

- 22.164 Chairman's Opening Remarks
- 22.165 Apologies for Absence
- 22.166 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of gifts/hospitality over £25
- 22.167 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 1*
- Public Forum – at the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda*
- 22.168 Clerk's Report
- 22.169 Significant correspondence received since the last Council meeting
- 22.170 Financial Matters
- Standing items – list of payments to be approved by Full Council at this meeting *Appendix 2*
 - To confirm bank reconciliation to 30th September 2022 *Appendix 3*
 - To receive the report on expenditure against budget to 30th September 2022 *Appendix 4*
 - To agree to renew the Council's Office 365 contract with Nasstar for a further 12 months.
- 22.171 Community Forum
- To receive an update on plans for a Community Forum to discuss infrastructure for the enlarged West Horsley.
- 22.172 Your Fund Surrey
- To receive an update on the Community Arts Project (C315)
 - To receive an update on the Community Sports Hub Project (C314); and to approve a sum not exceeding £1000 to conduct a survey of residents in the Horsleys and surrounding parishes.
- 22.173 Storage
- To identify suitable options for safe storage of WHPC items.

- 22.174 Neighbourhood Plan
To receive a verbal briefing on the value of reviewing the West Horsley Neighbourhood Plan and to discuss next steps.
- 22.175 Welcome Pack
To approve an additional sum not to exceed £500 for the typesetting of the Welcome Pack; funds to be drawn down from the Newsletter budget.
- 22.176 Finance Committee
To receive a report on any Finance Committee meetings held since the previous Council meeting.
Appendix 5
- 22.177 Planning & Environment Committee
To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting *Appendix 6*
- 22.178 Review of Strategic Documents
- a) Standing Orders *Appendix 7*
 - b) Financial Regulations *Appendix 8*
 - c) Financial Risk Assessment *Appendix 9*
 - d) Policy Statement for Risk Assessment and Management *Appendix 10*
- 22.179 Youth Councillor Appointments
To approve the appointment of three new Youth Councillors. (*Appendix 11 Confidential*)
- 22.180 Task Group Updates:
- a) Asset Management, Road Safety & Village Appearance
 - b) Climate Change
 - c) Communications
 - d) Community Events & Wellbeing
 - e) Personnel
 - f) Youth Council
- 22.181 Other Village Matters
- 22.182 Date of Next Meeting: Tuesday 15th November at 7.30pm, in the Cedar Room, West Horsley Village Hall
- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
 - Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.

Signed: *Julia McClung, Clerk to the Council, 13th October 2022*