

Wednesday 15<sup>th</sup> March 2023

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 21<sup>st</sup> March** at **7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 21<sup>st</sup> March if you would like to attend. Any questions for the Council should be sent to the Clerk at [clerk@westhorsley.info](mailto:clerk@westhorsley.info) no later than 7.30pm on 20<sup>th</sup> March.

## **AGENDA**

- 23.039 Chairman's Opening Remarks
- 23.040 Apologies for Absence
- 23.041 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of gifts/hospitality over £25
- 23.042 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 1*
- Public Forum – at the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda*
- 23.043 Clerk's Report
- 23.044 Significant correspondence received since the last Council meeting
- 23.045 Financial Matters
- Standing items – list of payments to be approved by Full Council at this meeting *Appendix 2*
  - To confirm bank reconciliation to 28<sup>th</sup> February 2023 *Appendix 3*
  - To receive a report on expenditure against budget to 28<sup>th</sup> February 2023 *Appendix 4*
- 23.046 Donation to Air Ambulance Charity Kent Surrey Sussex (KSS)  
To approve a donation of £300 to the Air Ambulance Charity KSS to help it to continue to be there for those most in need.
- 23.047 Village Warden  
To receive a summary of works completed by the Warden since September 2022. *Appendix 5*
- 23.048 Responsibility for Water Courses Along the Roads  
To receive and approve a draft letter to residents advising them of the importance of, and their legal responsibility for, maintaining any water courses running between their properties and the road.  
*Appendix 6 & Appendix 7*
- 23.049 Escaping Goats on Ripley Lane  
To discuss how best to approach the owner of the goats that keep escaping on to Ripley Lane, in order to prevent any potential danger to motorists.

- 23.050 Members' Community Allocation Application  
To report to Council that its application for funding towards community engagement for the YFS Community Sports Hub project has been withdrawn in light of SCC's new policy on purchase of land.
- 23.051 Extension of the AONB  
To receive an update on the proposed extension of the AONB, the proposed extension in West Horsley, and the current consultation. *Appendix 8*
- 23.052 Admissions to Howard of Effingham School  
a) To receive an update on the revised admissions policy for Howard of Effingham School which will take effect from September 2024. *Appendix 9*  
b) To consider any response the Council should make.
- 23.053 Strategic Documents Review  
To receive and approve the Terms of Reference for a Personnel Committee. *Appendix 10*
- 23.054 Music Licence for Coronation Event  
To approve the cost of obtaining a music licence for the Coronation Event, amount not to exceed £150.
- 23.055 Planning & Environment Committee *Appendix 11*  
To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting.
- 23.056 Task Group Updates:  
a) Asset Management & Village Appearance  
b) Climate Change  
c) Communications  
d) Community Events & Wellbeing  
e) Personnel  
f) Road Safety & Maintenance *Appendix 12*  
g) Special Projects  
h) Youth Council
- 23.057 Other Village Matters
- 23.058 Date of Next Meeting: Tuesday 18<sup>th</sup> April at 7.30pm, in the Cedar Room, West Horsley Village Hall.
- 23.059 Confidential Matter  
To resolve to exclude the press and public from the following item in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss a staffing matter. *Appendix 12 Confidential*
- Appendices to this meeting are available on the Parish Council website at [www.westhorsley.info](http://www.westhorsley.info).
  - Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
  - Minutes are available at the Horsley Library.