

Wednesday 12th April 2023

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 18th April at 7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 18th April if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 7.30pm on 17th April.

AGENDA

- 23.060 Chairman's Opening Remarks
- 23.061 Apologies for Absence
- 23.062 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of gifts/hospitality over £25
- 23.063 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 1*
- Public Forum – at the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda*
- 23.064 Clerk's Report
- 23.065 Significant correspondence received since the last Council meeting
- 23.066 Financial Matters
- Standing items – list of payments to be approved by Full Council at this meeting *Appendix 2*
 - To confirm bank reconciliation to 31st March 2023 *Appendix 3*
 - To receive a report on expenditure against budget to 31st March 2023 *Appendix 4*
 - To agree to move £1550 to an earmarked reserve in order to make the following donations, all approved in the 2022/23 budget but not yet paid: Horsley Community Fund (£300); St Mary's Church (£500); Cobham Food Bank (£600); and Surrey Young Carers (£150).
- 23.068 Strategic Documents for Review
- Code of Conduct *Appendix 5*
- 23.069 Fixed Asset Register
- To receive and approved an updated version of the Council's:
- Fixed Asset Register *Appendix 6*
 - Low Value Assets List *Appendix 7*
- 23.070 Election of Parish and Borough Councillors
- To receive a statement of persons nominated for West Horsley Parish and Clandon and Horsley Ward. *Appendix 8*

- 23.071 Councillor Training
To receive a copy of the recommended reading and training for parish councillors. *Appendix 9*
- 23.072 S106 Report *Appendix 10*
To receive and approve updated version of the S106 Report.
- 23.073 Card Reader *Appendix 11*
To receive and approve a briefing note on the purchase of a card reader to be able to accept payments at Parish Council events, for example the forthcoming Fun Run.
- 23.074 Village Hall One-Way System
To receive an update on the appointment of a traffic management consultant to advise on the one-way traffic system at the Village Hall.
- 23.075 Review of Projected Figures for Demand for School Places at the Raleigh School
To receive an update on the appointment of a consultant to review the current and future pressures on demand for places at the Raleigh School.
- 23.076 Planning & Environment Committee *Appendix 12*
To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting.
- 23.077 Finance Committee *Appendix 13*
To receive a report on any Finance Committee meetings held since the previous Council meeting.
- 23.078 Coronation Update
To receive an update on plans to mark the coronation.
- 23.079 Task Group Updates:
- a) Asset Management & Village Appearance
 - b) Climate Change
 - c) Communications
 - d) Community Events & Wellbeing
 - e) Personnel
 - f) Road Safety & Maintenance
 - g) Special Projects
 - h) Youth Council
- 23.080 Other Village Matters
- 23.081 Date of Next Meeting: Annual Meeting - Tuesday 16th May at 7.30pm, in the Cedar Room, West Horsley Village Hall.

- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at the Horsley Library.