

Wednesday 12th July 2023

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 18th July 2023 at 7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 18th July if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 7.30pm on 17th July.

AGENDA

23.136 Chairman's Opening Remarks

23.137 Apologies for Absence

23.138 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of any gifts or hospitality received over the value of £25

23.139 Minutes of the Previous and Extraordinary Meetings of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendices 1 & 2*

Public Forum – *At the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.*

23.140 Clerk's Report

23.141 Significant correspondence received since the last Council meeting

23.142 Financial Matters

- a) Standing items – list of payments to be approved by Full Council at this meeting *Appendix 3*
- b) To confirm bank reconciliation to 30th June 2023 *Appendix 4*
- c) To receive a report on expenditure against budget to 30th June 2023 *Appendix 5*
- d) To note the internal auditor's fees will rise to £65 per hour for the 2023/24 audits; and to agree to take up the option of a three-year fixed-rate agreement with Mulberry & Co.
- e) To approve spend to Colin Smith Planning Ltd. to review and write objection letters for two planning applications, each at a cost of £450 + VAT:
 - i. 208 The Street P/23/00617
 - ii. Greenacre, Ockham Road North 23/P/00988

23.143 Amendment to Financial Regulations *Appendix 6*

To agree to amend the Council's Financial Regulations at section 4 *Budgetary Control and Authority to Spend* to increase the amount that can be authorised by a Committee from £500 to £750.

23.144 WHPC Community Grants Scheme *Appendix 7*

To receive a briefing note on applications received to 30th June 2023 and to approve the Finance Committee's recommendations for payments of varying amounts to West Horsley Community Speedwatch, West Horsley Evening WI, Gladrags Community Project and West Horsley Place Trust.

- 23.145 Community Forum on Provisional of Medical Services *Appendix 8*
To receive an update on arrangements for the next Community Forum on the provision of medical services to an ever-increasing population.
- 23.146 WHPC Awards for Service to the Community *Appendix 9*
To receive a briefing note on a proposed biennial awards scheme to recognise individuals and groups who have done exceptional work in the community to improve the lives of others.
- 23.147 Teddy Bears' Picnic
To receive an update on arrangements for the forthcoming Teddy Bears' Picnic in the Village Orchard on Sunday 10th September.
- 23.148 Use of Village Tennis Court
- a) To approve a charge of £5 per hour for professional hirers, payable by BACS at the time of booking, commencing 24th July 2023 (start of school holidays).
 - b) To approve bookings for professional hirers up to three months in advance, and two weeks in advance for individual non-paying hirers.
 - c) To approve the introduction of a limit of two hours per booking for individual hirers.
- 23.149 Horsley Station *Appendix 10*
To agree a response to South Western Railway's public consultation on the way it provides customer service and sell tickets at all of its stations.
- 23.150 Planning & Environment Committee *Appendix 11*
To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting.
- 23.151 Finance Committee *Appendix 12*
To receive a report on any Finance Committee meetings held since the previous Council meeting.
- 23.152 Other Committee Updates
- a) Personnel
- 23.153 Task Group Updates:
- a) Asset Management & Village Appearance
 - b) Communications
 - c) Community Events & Wellbeing
 - d) Road Safety & Maintenance
- 23.154 Community Projects Updates:
- a) Horsleys CAN
 - b) Community Forums
 - c) Youth Council
- 23.155 Other Village Matters
- 23.156 Date of Next Meeting: Tuesday 17th September at 7.30pm, in the Cedar Room, West Horsley Village Hall.

- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at the Horsley Library.

Signed: *Julia McClung, Clerk to the Council, 12th July 2023*