

Friday 8th September 2023

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 19th September 2023 at 7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 19th September if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 7.30pm on 18th September.

AGENDA

- 23.157 Chairman's Opening Remarks
- 23.158 Apologies for Absence
- 23.159 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of any gifts or hospitality received over the value of £25
- 23.160 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 1*
- Public Forum – *At the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.*
- 23.161 Clerk's Report
- 23.162 Significant correspondence received since the last Council meeting
- 23.163 Financial Matters
- Standing items – list of payments to be approved by Full Council at this meeting *Appendix 2*
 - To confirm bank reconciliation to 31st August 2023 *Appendix 3*
 - To receive a report on expenditure against budget to 31st August 2023 *Appendix 4*
 - To agree to pay West Horsley Village Hall its annual grant of £8,000
- 23.164 Skipton Building Society
To agree to transfer £60,000 to the new Skipton Building Society Community Savings Account.
- 23.165 Air Ambulance Service
To agree to a £300 donation to Air Ambulance Service Kent Surrey Sussex for 2023/24 financial year.
- 23.166 Community Forum on Medical Services
To receive an update on arrangements for the Community Forum which will take place at the Village Hall at 7.30pm on 26th September.
- 22.167 Village Sign *Appendix 5*
To receive an update on the installation of a bespoke wrought iron village sign on the Village Green.

- 23.168 SALC Voting Representative
To appoint the Chairman, Cllr Best, as the Council SALC Voting Representative, in order for her to be able to vote at the forthcoming SALC AGM.
- 23.169 West Horsley Notelets
To agree to produce, a sample selection of West Horsley notelets using images from the recently acquired collection of historical postcards.
- 23.170 WHPC Awards for Service to the Community
To receive an update on the launch of the biennial awards.
- 23.171 Planning & Environment Committee *Appendix 6*
To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting.
- 23.172 Other Committee Updates
a) Finance
b) Personnel
- 23.173 Task Group Updates:
a) Asset Management & Village Appearance
b) Communications
c) Community Events & Wellbeing
d) Road Safety & Maintenance
- 23.174 Community Projects Updates:
a) Horsleys CAN
b) Community Forums
c) Youth Council
- 23.175 Other Village Matters
- 23.176 Date of Next Meeting: Tuesday 17th October at 7.30pm, in the Cedar Room, West Horsley Village Hall.

To resolve to exclude the press and public from the following item in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss staffing matters.

- 23.176 Appointment of New Deputy Clerk (*Confidential Appendix 7*)
To receive and approve a briefing pack on the appointment of a new Deputy Clerk.

- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at the Horsley Library.