

Thursday 7th December 2023

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 12th December 2023 at 7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 12th December if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 7.30pm on 11th December.

AGENDA

23.222 Chairman's Opening Remarks

23.223 Apologies for Absence

23.224 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of any gifts or hospitality received over the value of £25

23.225 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 1*

Public Forum – At the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.

23.226 Clerk's Report

23.227 Significant Correspondence Received Since the Last Council Meeting

23.228 Financial Matters

- a) List of payments to be approved by Full Council at this meeting *Appendix 2*
- b) To receive and approve the bank reconciliation to 30th November 2023 *Appendix 3*
- c) To receive and approve a report on expenditure against budget to 30th November 2023 *Appendix 4*
- d) To receive and approve the Council's Budget for 2024/25 *Appendix 5*
- e) To approve a West Horsley Parish Precept Requirement of £105,452 for 2024/25
- f) To receive and approve a list of Ear Marked Reserves for 2023/24 *Appendix 6*

23.229 Youth Council *Appendix 7*

To receive a report on any Youth Council meetings and/or events held since the previous Council meeting.

23.230 80th Anniversary D Day Celebrations *Appendix 8*

To receive and approve a briefing note on a community event to mark D Day.

23.231 Wisley Appeal

To agree to move an additional £500 to EMR Planning to cover planning consultancy costs for the Wisley Appeal which has run for a lot longer than originally scheduled.

- 23.232 Footpath Widening at East Lane and The Street *Appendix 9*
To agree to ask Cllr Booth for £2000 from his Member Highway Fund to engage the SCC 'veg gang' to clear/widen the pavements along East Lane by the railway line and The Street from School Lane to the A246. Deadline to apply is 31st January 2024.
- 23.233 Guildford Local Cycling and Walking Infrastructure Plan (LCWIP)
a) To receive a briefing note on the Guildford LCWIP. *Appendix 10*
b) To receive and approve a draft response to Core Walking Zone 18: Station Parade, East Horsley, which includes footway resurfacing along East Lane and Northcote Road. *Appendix 11*
- 23.234 Plaque for Village Oak
To agree to install a small brass plaque to recognise the importance of the Village Oak with the wording 'Village Oak, A Veteran Tree Over 400 Years, ID 12301'. Cost not to exceed £150.
- 23.235 Planning & Environment Committee *Appendix 12*
a) To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting.
b) To note any additional planning matters.
- 23.236 Other Committee Updates:
a) Finance
b) Personnel
- 23.237 Task Group Updates:
a) Asset Management & Village Appearance
b) Communications
c) Community Events & Wellbeing
d) Road Safety & Maintenance
- 23.238 Community Projects Updates:
a) The Horsleys CAN
- 23.239 Christmas Office Opening Times
To agree that the Parish Council Office will be closed from Monday 19th December 2021 to Wednesday 4th January inclusive.
- 23.240 Other Village Matters
- 23.241 Date of Next Meeting: Tuesday 16th January at 7.30pm, in the Cedar Room, West Horsley Village Hall.

- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at the Horsley Library.