

Wednesday 10th January 2024

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 16th January 2024 at 7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 16th January if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 7.30pm on 15th January.

AGENDA

24/001 Chairman's Opening Remarks

24/002 Apologies for Absence

24/003 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of any gifts or hospitality received over the value of £25

24/004 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 1*

Public Forum – *At the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.*

24/005 Clerk's Report

24/006 Significant Correspondence Received Since the Last Council Meeting

24/007 Financial Matters

- a) List of payments to be approved by Full Council at this meeting *Appendix 2*
- b) To receive and approve the bank reconciliation to 31st December 2023 *Appendix 3*
- c) To receive and approve a report on expenditure against budget to 31st December 2023 *Appendix 4*
- d) To agree to amend 4.1 of the Financial Regulations *Appendix 5*
- e) To agree to continue to meet the requirements of the Local Government Transparency Code to end of 2025 *Appendix 6*
- f) To approve the list of subscriptions for 24/25 *Appendix 7*

24/008 Strategic Documents for Review

- a) Investment and Banking Policy *Appendix 8*
- b) Scheme of Delegation *Appendix 9*

24/009 Youth Council *Appendix 10*

To receive a report on any Youth Council meetings or events held since the previous Council meeting.

24/010 WHPC Community Awards *Appendix 11*

To receive and approve a briefing note on the WHPC Community Awards Scheme, for a which a presentation evening is planned for 27th March 2024.

- 24/011 Schedule of Community Events for 2024 *Appendix 12*
To receive a proposed schedule of events for 2024.
- 24/012 Horsley Heritage Community Group
To consider how WHPC might support the establishment of a community group to continue the work of the Horsley Countryside Preservation Society.
- 24/013 Parking Issues at Farleys Close
To receive a verbal report from the Roads Task Group on parking issues at Farleys Close and to agree next steps to resolve the matter.
- 24/014 Flooding along The Street/East Lane & Pedestrian Safety at the East Lane/ORN Junction
a) To receive a verbal report from the Roads Task Group on action taken to alleviate the ongoing flooding along The Street/East Lane.
b) To receive a verbal report on pedestrian safety at the East Lane/Ockham Road North junction and to agree any next steps for improvement.
- 24/015 Planning & Environment Committee *Appendix 13*
a) To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting.
b) To receive an overview of the Government's [Street Vote Development Order open consultation](#).
c) Other planning matters to note.
- 24/016 Finance Committee *Appendix 14*
To receive a report on any Finance Committee meetings held since the previous Council meeting.
- 24/017 WHPC Community Grants 2023 *Appendix 15*
a) To receive a report on all grant applications received between 30th June and 31st December 2023.
b) To agree any community grants to be awarded.
- 24/018 Other Committee Updates:
a) Personnel
- 24/019 Task Group Updates:
a) Asset Management & Village Appearance
b) Communications
c) Community Events & Wellbeing
d) Road Safety & Maintenance
- 24/020 Community Projects Updates:
a) The Horsleys CAN
- 24/021 Other Village Matters
- 24/022 Date of Next Meeting: Tuesday 20th February at 7.30pm, in the Cedar Room, West Horsley Village Hall.
- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
 - Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
 - Minutes are available at the Horsley Library.