

Wednesday 10 April 2024

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 16 April 2024 at 7.30pm**. Apologies with reason must be given to the Clerk in writing.

Members of the public and press, you have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 16 April if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 7.30pm on 15 April.

AGENDA

24/061 Chairman's Opening Remarks

24/062 Apologies for Absence

24/063 Co-option of a New Parish Councillor

24/064 Declarations of Interests from Members in respect of any items on the agenda. Amendments to Register of Interests. Declarations of any gifts or hospitality received over the value of £50.

24/065 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record. *Appendix 1*

Public Forum – At the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.

24/066 Clerk's Report

24/067 Significant Correspondence Received Since the Last Council Meeting

24/068 Financial Matters

a) List of payments to be approved by Full Council at this meeting *Appendix 2*

b) To receive and approve a report on expenditure against budget to 31 March 2024 *Appendix 3*

c) To receive and approve a report on General and Ear Marked Reserves at 31 March 2024 *Appendix 4*

24/069 Youth Council *Appendix 5*

To receive an update on any Youth Council meetings or events held since the previous Council meeting.

24/070 Strategic Documents for Review

a) Model Publication Scheme *Appendix 6*

24/071 S106 Update *Appendix 7*

a) To receive a report from the S106 Task Group following its meeting on 25 March 2024.

b) To discuss potential projects for S106 funding should Waterloo Farm get approval, including road, pavement, and footpath priorities, and other assets-related projects that could mitigate the impact of the Waterloo Farm development on the village.

24/072 D Day 80 – 6 June 2024

- a) To receive an update on arrangements for the D Day 80 Afternoon Tea at the Village Hall.
- b) To agree to replace the faded Union Jack flag at the Village Hall in time for D Day. Cost approx. £65.

24/073 GDPR

To request that Members review all hard and soft copy Parish Council data in their possession and delete/shred any personal information that is no longer needed.

24/074 The Horsleys CAN - Blue Heart Verges and Bee Friendly Zones *Appendix 8*

- a) To receive and approve a proposal from The Horsleys CAN on the introduction of Blue Heart verges in the village, and the establishment of a bee friendly zone at the rear of the Village Green.
- b) To agree to ear mark £200 towards the above projects.

24/075 Planning & Environment Committee *Appendix 9*

- a) To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting.
- b) Other matters to note

24/076 Finance Committee *Appendix 10*

To receive a report on any Finance Committee meetings held since the previous Council meeting.

24/077 Other Committee Updates:

- a) Personnel

24/078 Task Group Updates:

- a) Asset Management & Village Appearance
- b) Communications
- c) Community Events & Wellbeing
- d) Horsley Heritage Group
- e) Road Safety & Maintenance
- f) S106

24/079 Community Project Updates:

- a) The Horsleys CAN *Appendix 11*

24/080 Other Village Matters

24/081 Date of Next Meetings:

- Annual Parish Meeting – Tuesday 30 April at 7pm at West Horsley Village Hall
- Parish Council Meeting - Tuesday 21 May at 7.30pm, in the Cedar Room, West Horsley Village Hall

To resolve to exclude the press and public from the following item in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss staffing matters.

24/082 Staffing Matters *Confidential Appendix 12*

- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at the Horsley Library.