

Wednesday 10 July 2024

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 16 July 2024 at 7.30pm**. Apologies with reason must be given to the Clerk in writing.

Members of the public and press, you have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to the Clerk at [clerk@westhorsley.info](mailto:clerk@westhorsley.info) no later than 5pm on the day prior to the meeting.

## **AGENDA**

24/130 Chairman's Opening Remarks

24/131 Apologies for Absence

24/132 Co-option of a New Parish Councillor

24/133 Declarations of Interests from Members in respect of any items on the agenda. Amendments to Register of Interests. Declarations of any gifts or hospitality received over the value of £50.

24/134 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record. *Appendix 1*

*Public Forum – At the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.*

24/135 Clerk's Report

24/136 Significant Correspondence Received Since the Last Council Meeting

24/137 Financial Matters

a) List of payments to be approved by Full Council at this meeting *Appendix 2*

b) To receive and approve a report on expenditure against budget to 30 June 2024 *Appendix 3*

24/138 Strategic Documents for Review

a) Health & Safety Policy *Appendix 4*

b) Email & Internet Usage Policy *Appendix 5*

24/139 WHPC Community Grants Awards 2024/25 *Appendix 6*

a) To receive a summary of grant applications received to 30 June 2024.

b) To approve the recommendations for awards, as agreed by the Finance Committee on 8 July.

24/140 Goodhart Rendel Community Hall

To receive an update following the GRCH's AGM on 28 June and to agree if there is a requirement for the Parish Council to approach the committee to offer support.

24/141 Tennis Court Online Booking System *Appendix 7*

To receive and approve a briefing note on moving the online booking system to Hallmaster.

- 24/142 Safeguarding Training *Appendix 8*  
To receive and approve a briefing note on safeguarding training for councillors and staff.
- 24/143 Trough at Corner of East Lane and Arch at Village Orchard  
To agree to purchase plants to improve the appearance of the trough at the corner of East Lane and the arch at the Village Orchard. Budget not to exceed £200.
- 24/144 Request for an Article 4 *Appendix 9*  
To receive and approve a briefing note on requesting an Article 4 for land to the west of Long Reach, to the north of Green Lane West and to the East of Ripley Lane.
- 24/145 Planning Committee *Appendix 10*  
a) To receive a report on any Planning Committee meetings held since the previous Council meeting.  
b) Any other matters to note
- 24/146 Finance Committee *Appendix 11*  
To receive a report on any Finance Committee meetings held since the previous Council meeting.
- 24/147 Other Committee Updates:  
a) Personnel
- 24/148 Task Group Updates:  
a) Asset Management & Village Appearance  
b) Communications  
c) Community Events & Wellbeing  
d) Road Safety & Maintenance  
e) S106
- 24/149 Community Project Updates:  
a) Friends of Horsley Station  
b) Horsley Heritage Group  
c) The Horsleys CAN
- 24/150 Other Village Matters to Note
- 24/151 Date of Next Meeting:  
• Tuesday 17 September at 7.30pm, in the Cedar Room, West Horsley Village Hall

- *Appendices to this meeting are available on the Parish Council website at [www.westhorsley.info](http://www.westhorsley.info).*
- *Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.*
- *Minutes are available at the Horsley Library.*