

Wednesday 11 September 2024

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 17 September 2024 at 7.30pm**. Apologies with reason must be given to the Clerk in writing. Members of the public and press, you have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 5pm on the day prior to the meeting.

AGENDA

24/152 Chairman's Opening Remarks

24/153 Apologies for Absence

24/154 Declarations of Interests from Members in respect of any items on the agenda. Amendments to Register of Interests. Declarations of any gifts or hospitality received over the value of £50.

24/155 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record. *Appendix 1*

Public Forum – At the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.

24/156 Clerk's Report

24/157 Significant Correspondence Received Since the Last Council Meeting

24/158 Financial Matters

- a) List of payments to be approved by Full Council at this meeting *Appendix 2*
- b) To receive and approve the bank reconciliation to 31 August 2024 *Appendix 3*
- c) To receive and approve a report on expenditure against budget to 31 August 2024 *Appendix 4*
- d) To receive the External Auditor's Report and Certificate 2023/24 *Appendix 5*
- e) To receive the Notice of Conclusion of Audit AGAR for the Year Ended 31 March 2024 *Appendix 6*

24/159 Youth Council *Appendix 7*

To receive an update on any Youth Council meetings held since the previous Council meeting.

24/160 St Mary's Church – Building Project (*click on links to access GBC Planning Portal*)

- a) To receive an overview of the St Mary's Church Building Project which currently comprises the following two planning applications:
 - i. [24/P/01151](#) Erection of a detached dwellinghouse following the demolition of The Wheelhouse
 - ii. [24/P/01152](#) Erection of a church centre including parish office and associated works
- b) To discuss the above applications and to agree how the Parish Council will respond

24/161 Insurance Policy Renewal *Appendix 8*

To receive and approve a briefing note on the renewal of the Council's insurance policy

- 24/162 Horsley & Send Cricket Club *Appendix 9*
To receive and approve a briefing note on a request from HSCC for permission to use the leased cricket pitch for football (and ideally other sports), as required under the terms of the lease
- 24/163 Village Gateway Signs
To receive an update on the village gateway signs project
- 24/164 St Martin's Church Oak Tree Gift to Parish
- a) To agree to accept St Martin's Church's offer of an Oak tree to be planted in West Horsley as a way of the church connecting with the wider community
 - b) To agree the preferred location for the tree
 - c) To agree a budget up to £150 for a brass plaque to mark the donation and date planted
- 24/165 Corner of The Street/Long Reach
- a) To agree to arrange for the corner of Long Reach and The Street to be improved, including the cutting back of the existing vegetation, planting to fill in the gaps in the hedge, and general tidy up
 - b) To agree a budget for the above (purchase of any new plants/trees funded from Akerman Bequest)
- 24/166 Recycling of Pill Foils
To discuss the issues around recycling of pill foils in the village
- 24/167 Blue Plaque Scheme
- a) To receive an update on the Horsley Heritage Group's Blue Plaque Scheme
 - b) To view two sample plaques (cast aluminium and acrylic) and agree what material the plaques should be made from
- 24/168 Planning Committee *Appendices 10-13*
- a) To receive a report on any Planning Committee meetings held since the previous Council meeting.
 - b) To receive and approve the Council's response to the Government's 'Proposed reforms to the National Planning Policy Framework and other changes to the planning system' consultation.
 - c) To receive and approve a 'Pre-Application Guidelines' document intended for anyone asking to discuss potential planning proposals within or bordering the Parish.
 - d) Any other matters to note
- 24/169 Personnel Committee *Appendix 14*
To receive a report on any Personnel Committee meetings held since the previous Council meeting
- 24/170 Other Committee Updates:
- a) Finance
- 24/171 Task Group Updates:
- a) Asset Management & Village Appearance
 - b) Communications
 - c) Community Events & Wellbeing
 - d) Road Safety & Maintenance
 - e) S106
- 24/172 Community Project Updates:
- a) Friends of Horsley Station
 - b) Horsley Heritage Group
 - c) The Horsleys CAN

24/173 Other Village Matters to Note

24/174 Date of Next Meeting:

To note that the next Full Council meeting will be on Tuesday 15 October at 7.30pm, in the Cedar Room, West Horsley Village Hall

- *Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.*
- *Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.*
- *Minutes are available at the Horsley Library.*