

Wednesday 9 October 2024

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 15 October 2024 at 7.30pm**. Apologies with reason must be given to the Clerk in writing. Members of the public and press, you have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to the Clerk at [clerk@westhorsley.info](mailto:clerk@westhorsley.info) no later than 5pm on the day prior to the meeting.

## **AGENDA**

24/175 Chairman's Opening Remarks

24/176 Apologies for Absence

24/177 Declarations of Interests from Members in respect of any items on the agenda. Amendments to Register of Interests. Declarations of any gifts or hospitality received over the value of £50.

24/178 Minutes of the Previous Meeting of the Council *Appendix 1*  
To be agreed and signed by the Chairman as a true and accurate record

*Public Forum – At the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.*

24/179 Clerk's Report

24/180 Significant Correspondence Received Since the Last Council Meeting

24/181 Financial Matters

- a) List of payments to be approved by Full Council at this meeting *Appendix 2*
- b) To receive and approve the bank reconciliation to 30 September 2024 *Appendix 3*
- c) To receive and approve a report on expenditure against budget to 30 September 2024 *Appendix 4*

24/182 Youth Council *Appendix 5*

To receive an update on any Youth Council meetings held since the previous Council meeting

24/183 Strategic Documents and Policies for Review

- a) Financial Regulations *Appendix 6*
- b) Standing Orders *Appendix 7*
- c) Financial Risk Assessment *Appendix 8*
- d) Policy Statement for Risk Assessment *Appendix 9*

e) Draft Strategic Plan 2025/28 *Appendix 10*

f) Draft Biodiversity Policy *Appendix 11*

24/184 Energy Assessment for Village Hall *Appendix 12*

- a) To agree to arrange for an energy assessment for the village hall to be carried out
- b) To agree a budget not to exceed £850 + VAT, funding to come from 'EMR – Village Hall Improvements'

- 24/185 WHPC Community Grants  
To receive and approve a recommendation from the Finance Committee to award a grant of £30 to the new 'Horsley Lunch Club for Men' initiative
- 24/186 Dangerous driving/inconsiderate parking at The Raleigh school *Appendix 13*  
To receive a verbal report on an increase in dangerous driving and inconsiderate parking in Nightingale Crescent and Northcote Crescent, and to consider possible solutions
- 24/187 Planning Committee *Appendix 14*  
a) To receive a report on any Planning Committee meetings held since the previous Council meeting  
b) Any other matters to note
- 24/188 Finance Committee *Appendix 15*  
To receive a report on any Finance Committee meetings held since the previous Council meeting
- 24/189 Other Committee Updates:  
a) Personnel
- 24/190 Task Group Updates:  
a) Asset Management, Village Appearance & Environment  
b) Communications  
c) Community Events & Wellbeing  
d) Road Safety & Maintenance  
e) S106
- 24/191 Community Project Updates:  
a) Friends of Horsley Station  
b) Horsley Heritage Group  
c) The Horsleys CAN
- 24/192 Other Village Matters to Note
- 24/193 Date of Next Meeting:  
To note that the next Full Council meeting will be on Tuesday 19 November at 7.30pm, in the Cedar Room, West Horsley Village Hall

*To resolve to exclude the press and public from the following item in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss staffing matters*

- 24/194 Village Warden *Confidential Appendix 16*  
To receive and approve a briefing note following the annual review of the Village Warden

- *Appendices to this meeting are available on the Parish Council website at [www.westhorsley.info](http://www.westhorsley.info).*
- *Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.*
- *Minutes are available at the Horsley Library.*