

Wednesday 4 December 2024

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 10 December 2024 at 7.30pm**. Apologies with reason must be given to the Clerk in writing. Members of the public and press, you have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to the Clerk at [clerk@westhorsley.info](mailto:clerk@westhorsley.info) no later than 5pm on the day prior to the meeting.

## **AGENDA**

24/218 Chairman's Opening Remarks

24/219 Apologies for Absence

24/220 Declarations of Interests from Members in respect of any items on the agenda. Amendments to Register of Interests. Declarations of any gifts or hospitality received over the value of £50.

24/221 Minutes of the Previous Meeting of the Council *Appendix 1*  
To be agreed and signed by the Chairman as a true and accurate record

*Public Forum – At the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.*

24/222 Clerk's Report

24/223 Significant Correspondence Received Since the Last Council Meeting

24/224 Financial Matters

- a) List of payments to be approved by Full Council at this meeting *Appendix 2*
- b) To receive and approve the bank reconciliation to 30 November 2024 *Appendix 3*
- c) To receive and approve a report on expenditure against budget to 30 November 2024 *Appendix 4*
- d) To receive and approve the Parish Council's budget for financial year 2025/26 *Appendix 5*
- e) To approve a West Horsley Parish Precept Request of £108,112 for 2025/26
- f) To receive and approve a list of Ear Marked Reserves for 2025/26 *Appendix 6*

24/225 Youth Council *Appendix 7*  
To receive an update on any Youth Council meetings held since the previous Council meeting.

24/226 Strategic Documents and Policies for Review *Appendix 8*  
a) Fixed Asset Capitalisation Policy

24/227 Village Playground Equipment *Confidential Appendix 9*  
To agree to apply to Cllr Booth's YFS Small Community Projects Fund for funding to install a new piece of interactive play equipment in the village playground.

24/228 Friends of Horsley Station *Appendix 10*  
To receive and comment on the second draft design for the 'Welcome to the Horsleys' sign which will be installed at the railway station.

- 24/229 VE Day 80 *Appendix 11*
- a) To agree to purchase an official VE Day 80 beacon topper at a cost of £290 + VAT using funds from the Chairman's allowance.
  - b) To agree to hire red, white and blue uplighters for the manor house at a cost of £300 + VAT.
- 24/230 GOV.UK Domain  
To agree to instruct the Council's website provider to register the domain name westhorsley-pc.gov.uk at a cost to the Council of £25.
- 24/231 Public Consultation on Remote Attendance and Proxy Voting *Appendix 12*  
To agree the Council's response to the [government's consultation](#) on introducing powers for Parish and Town Councils to 'attend formal council meetings remotely and vote by proxy in certain circumstances'.
- 24/232 Planning Committee *Appendix 13*
- a) To receive a report on any Planning Committee meetings held since the previous Council meeting
  - b) To receive an overview of planning application [24/P/01626 Glenview, Epsom Road, West Horsley KT24 6AL](#) for the 'construction of an age-restricted residential scheme including communal facilities with access from Epsom Road, parking and landscaping and all enabling and ancillary works following demolition of existing dwelling and outbuildings'.
  - c) To discuss the above application and to agree how the Council will respond.
  - d) Any other matters to note
- 24/233 Other Committee Updates
- a) Finance
  - b) Personnel
- 24/234 Task Group Updates:
- a) Asset Management, Village Appearance
  - b) Communications
  - c) Community Events & Wellbeing
  - d) Road Safety & Maintenance
  - e) S106
- 24/235 Community Project Updates:
- a) Friends of Horsley Station
  - b) Horsley Heritage Group
  - c) The Horsleys CAN
- 24/236 Christmas Office Hours  
To agree that the office will be closed from Monday 23 December until Thursday 2 January inclusive.
- 24/237 Other Village Matters to Note
- 24/238 Date of Next Meeting  
Tuesday 21 January 2025 at 7.30pm, in the Cedar Room, West Horsley Village Hall.

All attendees are now invited to join Councillors for a glass of mulled wine and a mince pie.

- *Appendices to this meeting are available on the Parish Council website at [www.westhorsley.info](http://www.westhorsley.info).*
- *Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.*
- *Minutes are available at the Horsley Library.*

Signed: *Julia McClung, Clerk to the Council, 4 December 2024*