



1 April 2025

Councillors Best, Buosi, Dodgson, King and Skinner,

You are here by summoned to attend a **West Horsley Parish Council Finance Committee** meeting on Monday 7 April 2025 at 8.45am in the Rubin Room, West Horsley Village Hall, 99 The Street, West Horsley KT24 6DD. This meeting is open to the press and public. The agenda may be split into two parts. Part 1 will deal with most of the business which is open to the press and public. Part 2 (if applicable) includes items which may be discussed in the absence of the press and public due to the personal or sensitive nature of the information. The press and public will be asked to leave the meeting before Part 2 items are discussed.

Julia McClung, Clerk & RFO to West Horsley Parish Council

AGENDA

- 25/F/01 Apologies for Absence
- 25/F/02 Declarations of Interests
- 25/F/03 Minutes of the Previous Meetings of the Committee
To be agreed and signed by the Chairman as a true and accurate record *Appendix 1*
- 25/F/04 Financial Matters
- a) To receive and approve the bank reconciliation to 31 March 2025 *Appendix 2*
 - b) To receive and approve a report of expenditure against budget to 31 March 2025. *Appendix 3*
 - c) To receive and a summary of EMRs at 31 March 2025 and to approved the EMRs at 1 April 2025, as approved with the budget for 25/26 *Appendix 4*
 - d) To receive a draft statement of accounts for the year ended 31 March 2025 *Appendix 5*
- 25/F/05 Transparency Code
- a) To receive and approve a summary of all payments made over the value of £500 during FY 24/25 *Appendix 6*
 - b) To receive and approve a report on grants paid to voluntary community and social enterprises during FY 24/25 *Appendix 7*
 - c) To receive and approve a report on procurement information for contracts over £5000 *Appendix 8*
 - d) To receive and approve the Fixed Asset Register at 31 March 2025 *Appendix 9*
- 25/F/06 Grants Received
To receive and approve a summary of grant applications made and grants received during FY 24/25 *Appendix 10*
- 25/F/08 S106
To receive and approve a summary of S106 received/pending/requested during FY 24/25 *Appendix 11*
- 25/F/09 Dates of next Meeting
Monday 7 July at 8.45am in the Rubin Room
- 25/F/10 Any Other Matters to Note

Signed: *Julia McClung, Clerk & RFO to the Council, 1 April 2025*