



## MEETING OF WEST HORSLEY PARISH COUNCIL

### Minutes of the meeting held on Tuesday 21<sup>st</sup> September 2021

#### Present

Chairman, Cllr E Best; Cllrs V Buosi, A Graham, F King, G Murray, T Rogers; Borough & Parish Cllr C Young. Also present: County Cllr C. Cross; Clerk, J McClung; Deputy Clerk, J McKenzie; three residents.

#### 21.171 Chairman's Opening Comments

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings.

The Chairman reported that the Parish Council had been represented at the following events: Welcome Service for Reverend George Quarm, the new circuit minister (Chairman); GBC Civic Service at Holy Trinity Church for the dedication of the new Mayor (Chairman and Cllr King); Guildford in Bloom Awards Ceremony (Chairman and Cllr King). The Chairman was delighted to report that the award for Best School had been given to Glenesk, and that West Horsley in Bloom winner Rosemary Tribe had won the Silver Gilt Award for Best Wildlife Garden.

It was confirmed that after a long delay a reception to formally thank Charles Hope for his long service to the Parish Council had been arranged for 14<sup>th</sup> October. Formal invitations will be sent out.

Finally, the Chairman congratulated the organisers of the Horsley Big Day Out which had been a tremendous success, and thanked Councillors and Youth Councillors for attending the event.

#### 21.172 Apologies

Apologies were received from Cllr Beynon; and from Borough Cllrs C Barrass & T Anderson.

#### 21.173 Co-option of a New Parish Councillor

The closing date for applications has now passed. Councillors hope to be able to co-opt a new Councillor at October's meeting.

#### 21.174 Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £25

Cllr King reported that she is the Treasurer for The Whips (21.178). The Chairman reported that she is on the Committee of the WI (21.178).

#### 21.175 Approval of the Minutes of Previous Meeting

The minutes of 17<sup>th</sup> August 2021 were approved by the full council and signed by the Chairman as a true and accurate record.

#### Public Forum

The following issues were raised by residents:

- a) Overgrown hedge and missing fencing on the A246 southern boundary of West Horsley Place. The Council will write to WHP to ask them to address this matter as a priority.
- b) Village Link: The network of permissive paths that allow foot access between West and East Horsley without having to walk along the busy Epsom Road is still incomplete. EHPC is working to remedy this. WHPC will offer EHPC its support in this matter.

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- c) Extension to AONB Boundaries: WHPC confirmed it will be making representations to the consultative body as soon as this is possible and is waiting for guidance on how to respond.
- d) Speeding Motorist: The Council was informed of a regular offender travelling along the A246 from Effingham Golf Club towards Guildford. The Council will report this issue to the Surrey and Sussex Road Policing Unit.

Borough Cllr Young gave a detailed update on the progress of the Local Plan Part 2 Development Management Policies, and on the ongoing/proposed development of Allocated Sites within and surrounding West Horsley.

#### 21.176 **Clerk's Report**

- The official address for the Parish Council is now 99 The Street, West Horsley, KT24 6DD.
- Cllr King will stand in as Interim Lead for the Personnel Task Group.
- The Clerk & Deputy Clerk have attended a Clerks' Network Meeting.

#### 21.177 **Significant Correspondence Received Since the Last Council Meeting**

- a) Request from a resident to install bollards on the grass verge opposite the Raleigh School in Northcote Crescent. Assets Task Group to prepare a short report on the case and to make its recommendation to the Full Council at the October 19<sup>th</sup> meeting.
- b) Request from a resident to address the unsuitable condition of the footpath from the King William IV Pub to the Bell & Colvill roundabout. The Council has previously reported this problem to Surrey County Council. The Council will write to County Cllr Cross for clarification on the status of this case.
- c) In July 2021 the Parish Council sought expert advice to inform the actions it might take to address the approval by GBC of the Manor Farm planning application. The report arrived just before the meeting so has not yet been considered. The Planning Task Group will meet and advise the Council as soon as possible.
- d) An invitation from the Mayor of Guildford to attend a Service of Remembrance at Holy Trinity Church has been received. Cllr King will attend.

#### 21.178 **WHPC Grants Allocation**

Members considered a report from the Finance Task Group on the allocation of WHPC Grants for 2021/22 to local organisations. Grants were approved as follows:

- £2000 to Horsley & Send Cricket Club
- £149.99 to Grace & Flavour (to be paid out of Akerman Bequest)
- £650 to The Whips
- £1000 to West Horsley Place
- £55 to the WI

#### 21.179 **Financial Matters**

- a) Standing items: lists of payments authorised at the previous meeting and proposed payments were approved by full council at this meeting.
- b) Members confirmed the bank reconciliation to 31<sup>st</sup> August 2021.
- c) Members received the report of expenditure against budget to 31<sup>st</sup> August 2021.
- d) Members approved a payment of £150 to secure a collection of historic postcards for the Parish.
- e) Members approved the retention of J. Cadman as an ad hoc mentor to the Clerk to the end of January with a review in December, payable at her existing locum clerk rate.
- f) Members approved a donation of £20 to the Guildford Young Carers Family Day Fund.
- g) Members approved the movement of £650 from General Reserves to Earmarked Reserves to cover a previously agreed donation to the Friends of Horsley Station.

*Chairman's Initials:* \_\_\_\_\_

**21.180 Renewal of Parish Council Insurance Policy**

Members received a report from the Clerk on the renewal of the Parish Council's insurance policy. Members agreed to proceed with a three-year long-term agreement with Zurich, not to include the Trough as it is believed to be owned by either GBC or SCC. Ownership will be confirmed as soon as possible, and the policy amended if necessary.

**21.181 Planning Matters**

- a) **GBC Planning Applications** received between Thursday 12<sup>th</sup> August up to and including Wednesday 15<sup>th</sup> September 2021. See [www.guildford.gov.uk/planning](http://www.guildford.gov.uk/planning) for more information.

The Planning Task Group reported that it had reviewed all applications and recommended the following responses, all of which were approved as presented:

21/P/01670 8 Overbrook *No objection*

21/S/00006 Land north of Ockham Lane *Noted*

21/P/01193 The Tyrell Building, Long Reach *Objection* (not in WH – writing in support of Ockham)

21/P/01582 Land at Wisley Airfield *Objection*

- b) **Planning Decisions, Enforcements and Appeals** as reported by Guildford Borough Council between 12<sup>th</sup> August and 15<sup>th</sup> September 2021 were noted.

**c) Other matters to note**

- i. 21/P/00917 Land at Oakland Farm (amended application) - Members agreed to give delegated authority to the Planning Task Group to draft a response and to obtain approval from the Council via email. This will then be ratified at October's meeting.
- ii. A39 Waterloo Farm - Planning Task Group to seek three quotes for advice from flood experts ahead of October's meeting.
- iii. 21/P/00404 Goodhart Rendell has been approved by the GBC Planning Committee.
- iv. The Meadows Dog Walking and Training, Ripley Lane – the hearing for this has been deferred to the next GBC Planning Committee meeting. Cllr Young will speak as a Borough Councillor.
- v. Pump House – the Planning Task Group is looking in to how to get the Pump House registered as a Listed Building.
- vi. Bell & Colvill – developers have sought pre-application advice and are due to submit their planning application soon. The Parish Council has met with the architect and planning consultant and has stressed the importance and historical significance of the frontage of the building; and has also suggested a retail option might be considered.
- vii. Proposed Firework Displays at West Horsley Place – Councillors will meet with West Horsley Place shortly to discuss and will report back at the October meeting.
- viii. A follow up meeting with Cllr Joss Bigmore (Leader of GBC) and Ian Doyle (GBC Corporate Management team) will hopefully take place soon to discuss further the detrimental impact the Local Plan is having on both West and East Horsley.

**21.182 Your Fund Surrey Update**

The Parish Council's existing five 'place-changing' ideas will be reviewed down to one main proposal. The Your Fund Surrey Working Group is finalising the proposal which will be presented to Council at its October meeting.

**21.183 Annual Parish Meeting 2022**

Members agreed to proceed with the APM on Tuesday 10<sup>th</sup> May 2022. Members were informed that Surrey Hills has confirmed that a representative will speak at the event.

*Chairman's Initials:* \_\_\_\_\_

21.184 **Task Group Updates**Asset Management & Village Appearance:

- Three quotes have been obtained for the refurbishment of the tennis court. The earmarked S106 money is not available yet so work may need to be done in stages. The Task Group will report back in October.

Communications:

- The first draft of the Autumn newsletter is complete.
- The five new Parish noticeboards will be installed shortly.

Events & Wellbeing:

- The Teddy Bears' picnic was a great success.
- There will be a Litter Pick event on Saturday 16<sup>th</sup> October.

Youth Council:

- A 'guess the number of sweets in the jar' competition was held at the Horsley Big Day Out and the Youth Council managed to collect nearly £70 in donations to go towards their first major event – which will be an open air cinema night in the Spring.
- A prize giving event for the winners of the Photography Competition will be arranged. It was noted that the competition closes at the end of September.

21.185 **Other Village Matters**

- East and West Horsley Parish Councils will support the Horsley Bowling Club in its campaign to attract new members by offering editorial in their magazines and potentially with some financial support in 2022 for banners and signage.
- The red dust under the railway bridge has been reported and is nothing to be concerned about.

21.186 **Date of next meeting**

Tuesday 19<sup>th</sup> October 2021, 7.30pm in the Cedar Room, West Horsley Village Hall.

The meeting was closed at 8.40pm.

Signed by the Chairman as a true and accurate record: .....

Date: .....

*Chairman's Initials:* \_\_\_\_\_