



MEETING OF WEST HORSLEY PARISH COUNCIL
Minutes of the meeting held on Tuesday 18th January 2022

Present

Chairman, Cllr E Best; Cllrs M Beynon, V Buosi, A Graham, F King, G Murray, T Rogers; Borough & Parish Cllr C Young; J McKenzie, Deputy Clerk. Also present: Borough Cllrs C Barrass and 6 residents.

22.001 Chairman's Opening Comments

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings.

22.002 Apologies

County Cllr Colin Cross; Borough Cllr Tim Anderson; J McClung, Clerk

22.003 Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £25

- Cllr Young declared an interest in 82 The Street (22.008 a)
- Cllr King declared an interest in Kenley and Chestnut Tree Cottage (22.008 a)

22.004 Approval of the Minutes of Previous Meeting

The minutes of 14th December 2021 were approved by the full council and signed by the Chairman as a true and accurate record.

Public Forum (*meeting adjourned to allow visitors to make comments*)

Members of the Public

- Foxbury Barn planning application: A revised application has been submitted. Concerted efforts have been made to address concerns raised previously by residents regarding issue such as access, including an improved turning scheme. It was confirmed that access to the house (Foxbury) will be from Cranmore Lane, and access to the barn site will be from the A246.
- Meeting with GBC: The Chairman confirmed that the follow up meeting between GBC and the West and East Parish Councils would take place in February (date to be confirmed).
- Cranmore Lane: In very poor condition, with ditches overflowing and building site rubbish. WHPC is writing to the developer about providing a temporary surface. Borough Cllrs Young and Barrass will also take the matter up as a matter of urgency.

22.005 Clerk's Report

The Clerk has completed FILCA (Financial Introduction to Local Council Administration training course).

22.006 Significant Correspondence Received Since the Last Council Meeting

- a) An email relating to 20.011 Village Green Boundary has been received which will assist the Council moving the matter forward.

22.007 Financial Matters

- a) Standing items: Lists of payments authorised at the previous meeting and proposed payments were approved by full council at this meeting.
- b) Members confirmed the bank reconciliation to 31st December 2021.
- c) Members received the report of expenditure against budget to 31st December 2021.

Chairman's Initials: _____

22.008 Planning Matters

- a) GBC Planning Applications received between Wednesday 8th December up to and including Tuesday 11th January 2022. The Planning Task Group reported that it had reviewed all applications and recommended the following responses, all of which were approved as presented:

21/P/02373 Ripley Lane - *Objection*

21/P/02440 14 Northcote - *No objection*

21/P/02443 Kenley, Silkmore Lane - *No comment*

21/P/02435 Hillside Manor – *No objection*

21/P/02460 Silkmore, Silkmore Lane – *No objection*

21/P/02476 Chestnut Tree Cottage, Silkmore Lane - *Objection*

21/P/02438 Foxbury Barn, Epsom Road – *No objection*

21/P/02374 Bell & Colvill – *Objection*

21/P/02394 Land to rear of Chicane & Quintons (Lollesworth Fields site) - *Objection*

21/P/02475 West Horsley Place (Listed Buildings consent for repair of decorative plaster) - *Support*

21/P/02543 82 The Street - *Objection* (Cllr Young & Cllr King abstained)

21/P/02539 Farthingworth, Cranmore Lane - *Unable to comment due to lack of documentation*

- b) Lollesworth Fields Submission

Members gave approval for the Planning Task Group to make minor amendments to the proposed objection to 21/P/02394 Lollesworth Fields, prior to submission to GBC.

- c) GBC Planning Decisions, Enforcements and Appeals

Decisions, Appeals and Enforcements were noted.

- d) Update on Local Plan & Other Significant Developments/Project

- A37 Manor Farm – A meeting between the Planning Task Group and representatives from Thakeham to establish a working relationship was successful, and a follow up meeting has been arranged for March. It is hoped that WHPC will be able to have some ‘measured’ influence as the development progresses.
- A39 Land to the north of West Horsley - awaiting submission of planning application.

- e) Planning Consultant to Advise on Bell & Colvill Application

Members received and approved a briefing note on the provision of planning expertise to advise on the Parish Council’s objection to 21/P/02374, construction of 15 residential units at the Bell & Colvill site. Members ratified the Chairman’s and Clerk’s decision to agree a sum of no more than £500.

- f) Other Matters to Note

Cllr Murray thanked Cllr Young for all her hard work on the responses to Lollesworth Fields and Bell & Colvill, which took a huge amount of effort.

Cllr Beynon also registered thanks to Cllrs Young and Murray for their hard work. All members concurred.

22.009 Defibrillators

Members received and approved a briefing note on defibrillator provision across the parish. In addition, a maximum of £1000 was approved for the installation of the defibrillators on the agreed external walls.

22.010 Noticeboards

Members received and approved a briefing note to purchase new supporting posts to allow the re-use of the old village notice boards.

Chairman’s Initials: _____

22.011 Village Green Boundary

Members received and approved a briefing note on the Village Green Boundary. A solicitor has been appointed to establish the legal boundary of the Green. A meeting with owners of 200 The Street will be arranged as soon as the solicitor's report is complete.

22.012 Surrey Hills AONB Boundary Review

Members received and approved the draft copy of the Parish Council's submission. Members also approved further minor amendments being made to the copy prior to submission. The AONB Review Task Group will meet on 24th January to finalise the document. It was agreed that the Council will send a hard copy of its submission to Surrey Hills as well as uploading it to the official AONB Boundary Review website.

22.013 Her Majesty's Platinum Jubilee

A joint East and West Horsley event is scheduled for Sunday 5th June at Horsley Towers. A meeting to continue discussions with East Horsley PC has been scheduled for 24th January. There are several ideas being floated, such as: the provision of flags (sponsored); a procession to include horses; participation in the lighting of Platinum Jubilee Beacons; a service at St Martin's Church. Children will be encouraged to come to the event in costume.

22.014 Clerk's Laptop

Members received and approved a briefing note for the replacement of the Clerk's laptop.

22.015 Task Group Updatesa) Asset Management & Village Appearance:

Tennis court refurbishment due to start on 21st February and will take two weeks.
Memorial bench on corner of ORN and East Lane due to be installed w/c 24th January.
Replacement village signage on hold pending AONB Boundary Review.

b) Climate Change:

The Working Group has lots of new members.
They would like to run a survey in the Spring 2022 issue of the Parish Council Newsletter.
A 'cycle to school initiative' is being discussed with the Raleigh School.
WI members are taking forward the Blue Heart verge scheme.

c) Communications:

Youth council wish to get more involved with the Climate Change initiatives.
Gigabit installation almost at an end. Openreach have asked that residents take up the offer now.
WHPC to send out an email to all residents with the latest information from Openreach.
Welcome pack is coming together well and will be ready in the next few weeks.
Noticeboard for Youth Council is prepped and in place ready for them to paint.
Your Fund Surrey is through to Stage 3 and a decision awaited.

d) Community Events & Wellbeing:

The West Horsley in Bloom Presentation Evening will take place on Friday 1st July 2022 and the Mayor has been invited. Councillors are all invited to attend.

e) Personnel

The Deputy Clerk's three-month appraisal is scheduled for 19th January.

f) Youth Council:

The new team is working well, and they are very excited about plans for this year.

22.016 Other Village Matters

Village Event: scheduled for 10 September. Meetings are ongoing.
Salt bins: need attention, especially in Shere Road. Clerk to contact Surrey Highways.
The support offered by Horsley Football Club in relation to the tennis court was acknowledged.

21.238 **Date of next meeting**

Tuesday 15th February 2022 at 7.30pm.

21.239 **Confidential Matter**

Members resolved to exclude the public in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960, in order to discuss a staffing matter. Members approved all recommendations as set out in the briefing paper.

The meeting was closed at 8.55pm.

Signed by the Chairman as a true and accurate record:

Date:

Chairman's Initials: _____