

**Minutes of the Meeting held on Tuesday 26<sup>th</sup> September 2022**

**Present**

Chairman Cllr E Best; Cllrs M Beynon, P Dodgson, F King, G Murray, R Rogers; Borough & Parish Cllr C Young; J McClung, Clerk; J McKenzie, Deputy Clerk.

A one-minute silence was observed in memory of HM Queen Elizabeth II.

**22.141 Chairman's Opening Remarks**

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. The Chairman offered thanks to all involved in the official opening of the refurbished tennis court and Youth Council tennis tournament. The Chairman and Cllr Rogers attended the Mayor's annual cricket festival. The Village Garden Party and Youth Movie Night events were cancelled out of respect for HM The Queen. Special thanks to Judy Young and her team for all her efforts in organising both the Garden Party and the spectacular sunflower field project. Harvesting of the sunflower seeds will take place on 30<sup>th</sup> September and 1<sup>st</sup> October and all residents are welcome to participate.

**22.142 Apologies for Absence:** Cllr Buosi

**22.143 Co-option of a New Councillor**

Members approved the appointment of Peter Colborne-Baber as Councillor.

**22.144 Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £25**

Cllr Murray is now a governor at South Farnham Educational Trust (SFET).

**22.145 Approval of the Minutes of Previous Meeting**

The minutes of the meeting held on 19<sup>th</sup> July 2022 were approved by the full council and signed by the Chairman as a true and accurate record.

**Public Forum (*meeting adjourned to allow visitors to make comments*)**

Members of the Public

- A resident asked for the flagpole to remain at its current location (corner of Silkmore Lane/The Street). The Council agreed the flagpole will remain where it is for the foreseeable future.

Borough Cllr Young

- The Parish Council's request for repairs to the pavements in Northcote Road and Northcote Crescent has been successfully included as a bid for Surrey County Council's (SCC) Capital Maintenance funding for 23/24. The repair of the Northcote roads will be put forward to be included as a bid in SCC's Highways Maintenance Programme. Both bids have the support of SCC Cllr Colin Cross.
- The change of leadership at Guildford Borough Council (GBC) was planned and a new leader will be appointed on 11<sup>th</sup> October. The Chairman will write to Cllr Joss Bigmore to thank him for the attention he paid to the Parish during his leadership.
- GBC's Tree Officer is considering adding TPOs to some of the trees in the fields adjacent to the Manor Farm development site.
- No further extension to the deadline for responses to the Former Wisley Airfield planning application will be permitted.

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**22.146 Clerk's Report**

- We have received the second instalment of our precept from GBC.
- We have appointed a new Village Warden. He has already made an impression on residents following two days of maintenance work in the Village Playground.
- The defibrillator project is now complete with three outdoor defibrillators now installed and fully functional at: The Wheelhouse, 82 East Lane; West Horsley Village Hall, 99 The Street; and Hookwood Chiropractic Clinic, 8 The Street.
- The pages from the village book of condolence will be included in a single Guildford Borough book which will be archived at the Surrey History Centre.
- The Council's exhibition of local historical postcards is on loan to West Horsley Place and is proving popular with visitors to its Open Days.
- There is currently no waiting list for allotments at Grace and Flavour.

**22.0147 Significant Correspondence Received Since the Last Council Meeting**

Nothing to report

**22.0148 Financial Matters**

- a) Standing items: A list of payments authorised at the July meeting was noted. Members received and approved the list of payments made in August and those proposed for September.
- b) Members received and approved the bank reconciliation to 31<sup>st</sup> August 2022.
- c) Members received and approved the report on expenditure against budget to 31<sup>st</sup> August 2022.
- d) Members received and noted the external auditor report and certificate for 2021/22.
- e) Members received and approved the 'Notice of Conclusion of Audit' which will be published on the Council's website on 27<sup>th</sup> September.

**22.149 Wisley Airfield Planning Application**

- a) Members received a report from the Planning & Environment Committee on the joint West and East Horsley Parish Councils' proposed response (objection) to the Wisley Airfield planning application.
  - i. Members agreed to object to the planning application.
  - ii. Members approved the submission of the response to Guildford BC.
  - iii. Members agreed to minor amendments being made to the document before submission on/before 3<sup>rd</sup> October and for additional submissions to be made after the deadline if required.
  - iv. It was noted that Cllr Robert Taylor, EHPC, has prepared the bulk of the report. The Chairman will write to Cllr Taylor express the Council's appreciation for his hard work.
- b) Members received and approved a review of the budget for preparing the Wisley response, including the use of ear marked funds for ecological research.

**22.150 Community Forum**

Members received and approved an update on plans for a Community Forum, focusing on the provision of education at primary and secondary schools for an ever-increasing population. Cllr Murray to arrange a preparatory meeting with Sir Andrew Carter, CEO South Farnham Educational trust, Cllr Colin Carmichael EHPC and Cllr Dodgson.

**22.151 Noticeboard for Village Hall**

Members received and approved a briefing note on the replacement of the noticeboard at the Village Hall which is used by the Parish Council for official notifications and by the Village Hall Manager.

**22.152 Letter to GBC Regarding Access**

Members received a copy of a draft letter, penned by the clerk of Shere Parish Council, and supported by many other Parish Councils, relating to the difficulties experienced by residents when trying to contact and deal with staff at Guildford Borough Council. Members agreed to add its name to the letter.

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- 22.153 **Donation to Safe Drive Stay Alive**  
Members approved a donation of £350 to the SDSA programme.
- 22.154 **Garden Maintenance Contract**  
Members received and approved a briefing note on the retention of Timberwood Tree Care Limited as garden maintenance contractor for the next three years.
- 22.155 **Planning & Environment Committee Update**  
Members received a report on Planning & Environment Committee meetings held since the previous Council meeting.
- 22.156 **Dates of Council Meetings for 2023**  
Members received and approved a schedule for Council meeting in 2023 and agreed to hold the next Annual Parish Meeting on Tuesday 14<sup>th</sup> March 2023.
- 22.157 **Planting of Arch at Village Orchard**  
Members received and approved a briefing note on the planting of climbing roses around the new arch at the entrance to the Village Orchard. A request for wild/native roses will be forwarded to the gardener.
- 22.158 **Horsley Meadows**  
Members discussed the ongoing dog-fouling at the SANG and agreed to:
- ask GBC Environmental Team for advice
  - consider the creation of a byelaw to establish the maximum number of dogs per walker permitted at the SANG
- It was reported that recent anti-social behaviour appears to have halted. This is thanks to the vigilance of residents who accurately recorded and reported the activity, and the swift action of our Community Police Officers.
- 22.159 **Friends of Horsley Station**  
Cllr Murray and Jane McKenzie (deputy clerk) have volunteered to help the Friends of Horsley Station occasionally when required.
- 22.160 **One Way Traffic System at Village Hall**  
Members discussed how best to reduce the risk of an accident as a result of the one-way system not being adhered to. The Council will initially see advice from GBC's Parks and Leisure Team, and then, if required, will appoint a traffic management consultant for recommendations.
- 22.161 **Task Group Updates**  
Asset Management, Road Safety & Village Appearance:  
Bulbs to be ordered for planting around the village.
- Climate Change (CC):  
The second CC event entitled 'How to Save Money Whilst Saving the Planet' took place on 22<sup>nd</sup> September. The next event is scheduled for 22<sup>nd</sup> November at East Horsley Village Hall. Details to follow.
- Communications:  
Welcome Pack to be finalised. Next newsletter to be published in November.
- Community Events & Wellbeing:  
The next Litter Pick is scheduled for 22<sup>nd</sup> October.
- Personnel:  
Nothing to report

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Youth Council:

In future Youth Council monthly meetings will take place a week before the Parish Council meetings and Youth Councillors will take it in turns to attend the Parish Council meetings. The cancelled Youth Movie Night will now take place on Friday 21<sup>st</sup> October in the Barn at West Horsley Place.

22.118 **Other Village Matters**

- The Village Warden will be asked to attend to the grit salt bin at the bottom of Shere Road.
- Resident Mrs Mandy Newman has generously donated two antique keys to the Parish, one being the original key to Old St Mary's School, and the other to the old Reading (now Parish) Room.

22.119 **Date of the Next Full Council Meeting**

Tuesday 18<sup>th</sup> October 2022, 7.30pm in the Cedar Room

The meeting was closed at 9:24pm

Signed by the Chairman as a true and accurate record: .....

Date: .....

*Chairman's Initials:* \_\_\_\_\_