

Minutes of the Meeting held on Tuesday 18th October 2022

Present

Chairman Cllr E Best; Cllrs M Beynon, V Buosi, P Colborne-Baber, P Dodgson, F King, G Murray, T Rogers; Borough & Parish Cllr C Young; Borough Cllr C Barrass; J McClung, Clerk; J McKenzie, Deputy Clerk; B Banks, Chairman of WHYC; and three residents

22.164 **Chairman's Opening Remarks**

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. Meetings attended: SALC AGM & Annual Conference which included presentations from Surrey County Council's Director for the Environment, Transformation and the 20's Plenty campaign; Your Fund Surrey visit to site of proposed Community Sports Hub. Events coming up: Youth Council Movie Night on 21st October and Litter Pick on 22nd October.

22.165 **Apologies for Absence:** None

22.166 **Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £25** Cllr Beynon declared an interest in 22.172a Community Arts Project.

22.167 **Approval of the Minutes of Previous Meeting**

The minutes of the meeting held on 26th September 2022 were approved, with one minor amendment, by the full council and signed by the Chairman as a true and accurate record.

Public Forum (*meeting adjourned to allow visitors to make comments*)

Members of the Public

- Report back from Surrey Countryside Access Forum: AONB Extension has been delayed to 2023; Rights of Way Team has been asked to include cargo trikes and electric scooters; Surrey Hills has funding available for access projects and has launched a new Countryside Code.
- An M25/A3 junction 10 consultation for non-motorised users will take place on 8th November.
- Surrey Police has launched Operation Edward, a campaign to encourage good practice in road safety. Officers are out in force and have been supporting the West Horsley Community Speed watch.

Borough Cllr Young

- Dog fouling at Horsley Meadows: Cllr Young has spoken with GBC's Parks & Leisure Team who have recommended looking into a Public Space Protection Order or byelaw.
- Village Hall car park one-way system: awaiting a response from GBC. Will chase.

Borough Cllr Barrass

- Congratulations on the Joint Horsleys submission on the Wisley planning application.
- Brick Kiln Farm is now applying for heavy goods vehicle access.

22.168 **Clerk's Report**

- Attended a Borough/Parish Liaison Meeting. Interesting presentation from Low Carbon Across the South East (LoCASE). Funding of up to £10,000 per project still available from EU until April 23. Worth considering for the Village Hall.
- The Cabinet Office has a target of making sure that every council has a gov.uk domain. Shows legitimacy to residents when accessing our site. Communications Task Group to discuss.
- Vision ICT has embarked on a three-year plan to overhaul its services and is able to migrate its customers to a WordPress website. Communications Task Group to discuss.

22.169 **Significant Correspondence Received Since the Last Council Meeting**

Nothing to report

Chairman's Initials: _____

22.170 **Financial Matters**

- a) Standing items: A list of payments authorised at the September meeting was noted. A list of proposed payments was approved by Full Council at this meeting.
- b) Members received and approved the bank reconciliation to 30th September 2022.
- c) Members received and approved the report on expenditure against budget to 30th September 2022.
- d) Members approved the renewal of its contract with Nasstar for the provision of Office 365 for a further 12 months.

22.171 **Community Forum**

Members received an update of plans for a Community Forum on the future provision of school places. Time/Date: 7.30-9pm, Tuesday 29th November. Venue: West Horsley Village Hall. Panel will comprise senior representatives for Surrey County Council, South Farnham Educational Trust, Raleigh School, and Howard of Effingham. County Cllr Fiona Davidson to be invited. Event to be ticketed and free to attend.

22.172 **Your Fund Surrey**

Members received an update on:

- a) Community Arts Project (C315): Have received further details of the design, proportions, location and timeline. Will circulate to councillors prior to further discussion.
- b) Community Sports Hub Project (C314): Meeting with YFS project manager. Questions raised which the Task Group will address. Members approved a sum not exceeding £1000 to conduct a survey of residents in the Horsleys and surrounding parishes on the need for local community sports facilities.

22.173 **Storage Facility**

Assets Task Group to investigate options for a storage facility for the Parish Council.

22.174 **Neighbourhood Plan Review**

Members were briefed on a meeting with a Senior Planning Officer at Guildford Borough Council to discuss the need to review the West Horsley Neighbourhood Plan. There are points that could be updated, but the Plan is good and still carries weight. Collective conclusion was that this exercise is not worth embarking on at this time. The Evidence Base supporting documents could be updated. Cllrs to review and the matter will be discussed again in February 2023.

22.175 **Welcome Pack**

Members agreed to an additional spend of no more than £500 for the typesetting of the Welcome Pack.

22.176 **Finance Committee Update**

Members received a report on Finance Committee meetings held since the previous Council meeting.

22.177 **Planning & Environment Committee Update**

Members received a report on Planning & Environment Committee meetings held since the previous Council meeting. Cllrs are to meet again with Thakeham Homes (Manorwood). Application for A39 Land at Ockham Road has been submitted. Planning consultant lined up to assist with response. Still chasing flood consultant.

22.178 **Review of Strategic Documents**

Members reviewed and approved the following policy documents:

- a) Standing Orders: *Adopted Oct 21 and amended May 22*
- b) Financial Regulations: *Adopted Oct 21 and amended Dec 21*
- c) Financial Risk Assessment: *Adopted Oct 21*
- d) Policy Statement for Risk Assessment and Management: *Adopted Oct 21 and amended Oct 22*

22.179 **Youth Councillor Appointments**

Members approved the appointments of three new Youth Councillors.

Chairman's Initials: _____

22.180 **Task Group Updates**

Asset Management, Road Safety & Village Appearance:

Cllr Colborne-Baber has joined the group.

Assets: Roses at Village Orchard arch and raised bed at East Lane/ORN will be planted by end of week. A Field Maple will be planted in the Orchard and a The Queen’s Green Canopy plaque installed. Bulbs to be planted on the Village Pound and around the parish. Quotes for installation of a children’s toilet at the Village Hall are being sought.

Roads: Looking into introduction of 20mph limits rather than bumps or chicanes. VAS speed signs to be costed with a view to purchase in the next financial year.

Climate Change (CC):

Will have a stall at the Farmer’s Market on 19th November. Members of the Task Group have set up a private group on Facebook entitled ‘The Horsleys Climate Action Network’, and a page on Instagram at the_horsleys_can. Parish Councillors are moderating the pages. The next Climate Change Event on homes for the future will take place at 7pm on Tuesday 22nd November at East Horsley Village Hall.

Communications:

Cllr Dodgson has joined the group. Councillors are being asked for input for the next issue of the Newsletter, which will be distributed early December.

Community Events & Wellbeing:

The Autumn Litter Pick is on Saturday 22nd October from 10am. Coffee/tea will be available in the Orchard from 11.30am. The Christmas tree lights will be switched on on Sat 3rd December.

Personnel:

Reviews for both Clerk and Deputy Clerk are scheduled.

Youth Council:

Youth Movie Night to take place on 21st October. Guildford Refugee Aid are hoping to get up to 20 children along. Have been asked to fund hot chocolate and popcorn. Will provide vouchers.

22.181 **Other Village Matters**

Proposed monthly new bulletin which would include events coming up around the village. Will be an item on November’s agenda.

22.182 **Date of the Next Full Council Meeting**

Tuesday 15th November 2022, 7.30pm in the Cedar Room

The meeting was closed at 8.49pm

Signed by the Chairman as a true and accurate record:

Date:

Chairman’s Initials: _____