

**Minutes of the Meeting held at 7.30pm on Tuesday 21<sup>st</sup> February 2023**  
**Cedar Room, West Horsley Village Hall**

**Present**

Chairman Cllr E Best; Cllrs M Beynon, V Buosi, P Colborne-Baber, F King, G Murray, T Rogers; Borough & Parish Cllr C Young; J McClung, Clerk; J McKenzie, Deputy Clerk; two youth councillors; five residents.

23.022 **Chairman's Opening Remarks**

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. The Chairman announced the sad news that Jen Powell has passed away. She was a Ward Councillor for 28 years, serving as Mayor of Guildford in 2001/02, and was awarded Freeman status in 2015. A minute of silence was held. The Chairman thanked Anne Bott, CEO, Surrey Association of Local Councils for speaking at the Council's 'Becoming a Councillor' event.

22.023 **Apologies for Absence:** Cllr P Dodgson; County Cllr C Cross

23.024 **Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £25**

- Cllr Young declared a non-pecuniary interest as a member of Guildford Borough Council in respect of planning matters in 23.035.

23.025 **Approval of the Minutes of the Previous Meeting *Appendix 1***

The minutes of the meeting held on 17<sup>th</sup> January 2023 were approved by the Council and signed by the Chairman as a true and accurate record.

**Public Forum (*meeting adjourned to allow visitors to make comments*)**

Borough Cllr Young

- Surrey County Council (SCC) has confirmed that the speed limit along the A246 is to be reduced from 50mph to 40mph.

Members of the Public

- Mount Pleasant cul-de-sac pavements are seriously damaged. SCC and GBC say it is a private road:- It is an unadopted road. Council to ask SCC to revisit the site once the changeover in responsibility from Guildford Borough Council (GBC) to SCC has completed.
- The new stretch of pavement at the Bell & Colvill roundabout doesn't have a dropped curb:- Council will contact SCC to ask for this to be rectified.
- Still concern about non-compliance with the one-way system at the Village Hall:- Council will put an item on the March agenda to discuss appointing a traffic management consultant.
- Update on the outdoor children's toilet project:- Council contacted a number of local builders last year, and held site visits with two, but to date no quotes have been received. New builders will be sought.

23.026 **Clerk's Report**

- Clerk and Cllr King represented WHPC at the Mayor's Reception.
- Clerk attended a GBC Parish Liaison Meeting and a SALC Forum on Clerks' responsibilities during the local elections.

23.027 **Significant Correspondence Received Since the Last Council Meeting**

- Further correspondence has been received from residents in School Lane regarding parking. Borough Cllr Young is pursuing request for residents' parking bays with Surrey County Council.

*Chairman's Initials:* \_\_\_\_\_

23.028 **Financial Matters**

- a) Standing items: A list of proposed payments was approved by Full Council at this meeting. A list of payments authorised at the previous meeting was noted. *Appendix 2*
- b) Members received the bank reconciliation to 31<sup>st</sup> January 2023. *Appendix 3*
- c) Members received a report on expenditure against budget to 31<sup>st</sup> January 2023. *Appendix 4*
- d) Members agreed to upgrade its Mailchimp account due to restrictions being placed on 'free' accounts. Members approved a monthly fee of £22. *Appendix 5*

23.029 **Community Noticeboard and Roads & Travel Updates (website) Appendix 6**

Members received and approved a briefing note on recommended changes to the 'Community Noticeboard' and 'Roads & Travel Updates' pages on the Council's website. Members approved a one-off payment of £125 +VAT for the work.

23.030 **Coronation Event Planning**

- a) Members received and approved a briefing note on the proposed format for the Coronation Event on 6<sup>th</sup> May, including live music, food and drink, a beacon lighting, and a toast to The King, to be given by the Mayor of Guildford. *Appendix 7*
- b) Members discussed giving a small gift to the children of the village to commemorate the Coronation. It was decided that this should be explored further, considering age ranges, method of distribution, cost and choice of gift.
- c) Members received and approved initial costings in the region of £1450 for celebrating the Coronation. *Appendix 7*

23.031 **Strategic Documents Appendix 8**

Members received and approved the following strategic document:

- WHPC Community Grants Scheme Policy.

23.032 **Elections Appendix 9**

Members received a list of key dates for nominees and voters in the May 2023 elections. Nominees were advised that nomination papers must be handed directly to a member of the GBC Electoral Services Team.

23.033 **Follow-Up on the Community Forum on School Places Appendix 10**

- a) Members received an update on meetings held since the Forum, including a meeting with Sir Andrew Carter (SFET) and Fiona O'Neill (The Raleigh School) to hear more about their plans to increase the capacity of the school; and a separate meeting with Mike Singleton (SCC). SFET believes it can pay to build a new infant school, but it would need SCC's support to run it. SFET's next step is to identify a need for expansion. It was noted that should the Wisley development go ahead there will be a new two- or three-form primary school built on the site which could potentially negate the need for an expanded Raleigh school.
- b) Members agreed not to comment on any possible or preferred location for a new school should the need be proved. Members also agreed that it would be in the interests of the village to make sure that SCC's analysis of current and future demand for school places is accurate.
- c) Members agreed to seek quotes from three specialists for an independent report on the future demand for school places for children who live in the Horsleys. Any budget associated with this report would need to be discussed/approved at a future Council meeting before any work is undertaken. Members also agreed it would only proceed if East Horsley Parish Council agrees to share the cost.

23.034 **Your Fund Surrey (YFS) Update**

Members received a verbal update on the YFS Community Sports Centre Project. YFS has announced that it will no longer fund the purchase of land or property, so the current project is no longer viable. The application has therefore been withdrawn.

Chairman's Initials: \_\_\_\_\_

YFS has confirmed that some of elements of the Project still meet the criteria for funding, but that a new application would now need to be submitted. The YFS Project Team will meet shortly to review the situation and decide next steps.

23.035 **Planning & Environment Committee Update** *Appendix 11a & b*

Members received a report on Planning & Environment Committee meetings held since the previous Council meeting.

23.036 **Task Group Updates**

Asset Management, Road Safety & Village Appearance:

- Looking to upgrade the existing VAS using S106 funding. Quotes being obtained.

Climate Change: Appendices 12a and b

- Climate Change Event #4 will take place at the end of March.

Communications:

- The first issue of the Bulletin Board has been well received.

Community Events & Wellbeing:

- To note there are two forthcoming events: a Litter Pick on Saturday 25<sup>th</sup> February and the Annual Parish Meeting on Tuesday 14<sup>th</sup> March.

Personnel:

- The Clerks' annual reviews will take place later this week.
- The Village Warden's six-month review will take place w/c 6 March.

Roads:

- A detailed report is being compiled, with photographic evidence, on the poor condition of the roads and pavements. A recent incident further shows the need for this. It intends to present the illustrated report to SCC at a forthcoming meeting.

Special Projects:

- AONB Boundary Extension: The next phase of the consultation about to begin. Cllrs Rogers and King will attend a Natural England briefing meeting and a Surrey Hills webinar to hear how this will work and what part the Council can play. They will report back at the next meeting.

Youth Council:

- The tennis tournament will not take place this year.
- Plans for the Family Fun Run on 4<sup>th</sup> June are progressing well. The event will be called 'The Horsley Hustle'. Posters are being finalised. There will be two runs, a 2k and a 5k. The event is for all ages, fancy-dress runners welcome. Councillors are asked to support the event.
- Youth Councillors plan to attend the forthcoming Climate Change Event.

23.037 **Other Matters**

- The Barley Mow wants to put solar panels in its back garden.
- A piano is being installed in the waiting room at Horsley Station.
- What Three Words for the Litter Pick assembly point is pure.output.boxer.
- The Arts Board at the bus stop can be used to promote the Coronation and Youth Council events.

23.038 **Date of the Next Full Council Meeting**

7.30pm on Tuesday 21<sup>st</sup> March at West Horsley Village Hall.

The meeting was closed at 8.48pm.

Signed by the Chairman as a true and accurate record: .....

Date: .....

*Chairman's Initials:* \_\_\_\_\_