

**Minutes of the Meeting held at 7.30pm on Tuesday 20th June 2023
Cedar Room, West Horsley Village Hall**

Present

Chairman Cllr E Best; Cllrs M Beynon, V Buosi, P Dodgson, F King, G Murray, C Mattock, T Rogers; Borough Cllrs C Young, R Brothwell; County Cllr C Cross; J McClung, Clerk; J McKenzie, Deputy Clerk; 2 Youth Councillors.

23.110 Chairman's Opening Remarks

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. Congratulations were offered to the Youth Council for an exceptionally well run and successful Fun Run; to the winner of the 'Potatoes in a Pot' competition, and to Celia Chapman and Janet Clayden for organising. The Chairman reminded Members that the West Horsley in Bloom Presentation Evening is on 30th June.

East Horsley Care and West Horsley Wheel of Care services have come together. The new Chairman is Peter Armitage and the charity, known as Horsley Wheel of Care, will be formally launched later this summer. All services will continue to operate as normal during the transition period.

23.111 Apologies for Absence Cllr P Colborne-Baber; Borough Cllr D Bennett

23.112 Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £25 Cllr Best is no longer Chairman of West Horsley Wheel of Care.

23.113 Approval of the Minutes of the Previous Meeting *Appendix 1*

The minutes of the meeting held on 16th May 2023 were approved by the Council and signed by the Chairman as a true and accurate record.

Public Forum (*meeting adjourned to allow visitors to make comments*)

County Cllr Cross

- Cllr Cross hopes to speak at the 'Wisley Appeal' Planning Committee meeting on 10th July, but it is unlikely he will be selected. If so he will submit a written objection.

Borough Cllr Young

- Cllr Young is dealing with a matter in Green Lane (see significant correspondence).
- Cllr Young met with the Integrated Care Board to find out what S106 they have applied for. She also has a meeting with the Horsley Medical Centre practice and business managers later this week.
- TPOs at the wood on Cranmore Lane, the Waterloo Farm development site, and along Long Reach are all now being progressed by GBC.

23.114 Clerk's Report

- The Council has responded to the AONB Boundary Review Statutory Consultation. Its submission can be found, along with the background to the Review, on the Council's website.

23.115 Significant Correspondence Received Since the Last Council Meeting

- A large mobile home, other random buildings and sheds have been installed on a plot of land at the Long Reach end of Green Lane. A fence has been built and electric gates are being installed. There is no permission for development on this plot. Borough Cllr Young is dealing with this matter. The Enforcement Officer from GBC has visited the site visit and has confirmed that a breach of planning control has taken place. Any further residents' queries will be passed on to Cllr Young.

Chairman's Initials: _____

- There is a house in The Street that is being hired out as a party venue for 16 guests. The noise is causing neighbours a lot of distress, and the police have been called out on more than one occasion. The Council will formally write to Environmental Health to raise our concerns on behalf of the residents; and will complain to the companies that are advertising the property, including Airbnb.

23.116 **Audit for 2022/23 Appendices 2, 3 & 4**

- Members completed and approved Form 3 of the Annual Governance and Accountability Return (AGAR) for 2022/23 in conjunction with the internal auditor's report, in accordance with *Proper Practices*.
 - Section 1 Annual Governance Statement 2022/2023
 - Section 2 Accounting Statement for 2022/2023
- Members noted the dates set for the period for the exercise of public rights as Monday 26th June to Friday 4th August.

23.117 **Financial Matters Appendices 5, 6 & 7**

- Standing items: A list of proposed payments was approved by Full Council at this meeting. A list of payments authorised at the previous meeting was noted.
- Members received the bank reconciliation to 31st May 2023.
- Members received a report on expenditure against budget to 31st May 2023.

23.118 **Youth Council Report Appendix 8**

- Members received an update from the Youth Council, including a report on the recent Fun Run, its recruitment drive, and arrangements for the Big Day Out on 2nd July.
- Members received and approved a briefing note on the purchase of customised t-shirts for Youth Councillors to wear whenever they are representing the Youth Council and Parish Council.

23.119 **S 106 Appendix 9**

Members received and approved a briefing note on the formation of a Task Group to specifically oversee all S106 matters. The Group will be chaired by Cllr Best and will include councillors from the Finance and Planning Committees, with support from representatives of the Roads and Assets Task Groups.

23.120 **Village Sign Appendix 10**

Members received a briefing note on the purchase and installation of a bespoke wrought iron village sign. Members agreed a village sign should be located at the Village Green provided permission is granted. The sign will have a wooden post with gold lettering. Members agreed that should a second village sign be installed on the roundabout at Bell & Colvill it will have a metal post.

23.121 **Community Forum on School Places Appendix 11**

Members received a report on feedback received from three independent consultants approached to review the demand for primary school places at the Raleigh for children living in the Horsleys. The advice was that SCC's figures will be robust and that to review the data would be time-consuming, expensive and unlikely to find any errors. Cllr Murray is attending a meeting next week with Members of East Horsley Parish Council to discuss a potential alternative way to challenge SCC's figures. A follow up note to residents will be circulated in the next e-Bulletin.

23.122 **Community Forum on Health Services Appendix 12**

Members received and approved a briefing note on initial arrangements for a 'Community Forum on the Provision of Health Services to an Ever-increasing Population'. Proposed date is Tuesday 26th September.

23.123 **The Horsleys CAN (Climate Action Network)**

Members received an update from Catherine Young, Chairman of The Horsleys CAN, including details of the Terms of Reference for the new community-led group (a copy of which can be found online with all the other appendices for this meeting).

Chairman's Initials: _____

23.124 **West Horsley in Bloom 2023**

The judging has taken place and the arrangements for the presentation evening on Friday 30th June are progressing well.

23.125 **Welcome Pack Appendix 13**

Members received an electronic copy of the Welcome Pack which has now been uploaded to the Parish Council's website. A sample paper copy was circulated at the meeting. The Council thanked Cllr Buosi for all her hard work in producing the Pack. 100 copies will be printed.

23.126 **Dates of Meetings for 2024 Appendix 14**

Members received and approved the dates for the Full Council meetings in 2024. Members also agreed to hold the Annual Parish Meeting on Tuesday 30th April 2024.

23.127 **Planning & Environment Committee Update Appendix 15 & 16**

- a) Members received a report on Planning & Environment Committee meetings held since the previous Council meeting. Cllr Murray spoke at GBC Planning Committee 'against' an application for five homes on the Waterloo Farm site. The application was approved. Over the last 12 months the Deputy Clerk has been photographically logging the damage being caused to the roads and verges around the Manor Farm development. This evidence will be shown to the developer.
- b) Taylor Wimpey Appeal (Planning Inspectorate Ref: APP/Y3615/W/23/3320175)
 - (i) Members received an update on Taylor Wimpey's appeal for non-determination of application GBC Ref: 22/P/01175 Land at Wisley Airfield.
 - (ii) Members were advised that the Planning Committee has obtained Rule 6 status for the appeal from the Planning Inspectorate and that East Horsley PC has done the same. The Planning Committee is working closely with East Horsley, Ockham and other Parishes.

23.128 **Other Committee Updates**

- a) Finance – next meeting is on Wednesday 5th July
- b) Personnel – nothing to report

23.129 **Task Group Updates**Roads

- Two new connections will be installed under the road near the Railway Bridge by end August. This should mean no further flooding.
- GBC has accepted ownership of the cul-de-sac at Mount Pleasant and has agreed to repair the pavements.

23.130 **Other Village Matters**

- To note that 2024 will be West Horsley's year to organise a Village Fete or similar for the residents of West and East Horsley.
- The Arts Society has offered to fund the archiving of the Council's historic postcard collection.
- Cllr Beynon asked the Council to investigate the frequency of the bus service through the village, which is inadequate for those relying on it.

23.131 **Date of the Next Full Council Meeting**

7.30pm on Tuesday 18th July in the Cedar Room, West Horsley Village Hall.

The meeting concluded at 9.12pm

Signed by the Chairman as a true and accurate record:

Date:

Chairman's Initials: _____