

Minutes of the Meeting held at 7.30pm on Tuesday 18th July 2023
Cedar Room, West Horsley Village Hall

Present

Chairman Cllr E Best; Cllrs M Beynon, P Colborne-Baber, F King, G Murray, C Mattock, T Rogers; Borough Cllr C Young; County Cllr C Cross; J McClung, Clerk; J McKenzie, Deputy Clerk.

23.136 **Chairman's Opening Remarks**

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. The Chairman congratulated the organisers, judges, entrants, and sponsors of West Horsley in Bloom 2023, which was a great success. The recipients of the Iliff Community Award had not been present at the Presentation Evening, and so the Chairman had great pleasure of presenting the Iliff Cup to Mel (& Rhys) Beynon, who had nurtured and organised the West Horsley in Bloom competition for the previous fifteen years. The Mayor of Guildford, who attended the event, has requested a personal, historical tour of West Horsley. The Chairman and Clerk, together with Borough Cllr Young will organise this. Finally, the Chairman commended Borough Cllr Young for speaking so eloquently against the Wisley application at the GBC Planning Committee meeting on 15th July.

23.137 **Apologies for Absence**

Cllrs V Buosi, P Dodgson; Borough Cllrs R Brothwell, D Bennett

23.138 **Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £25**

- Cllr Best – 23.144 WHPC Grants, as she is a member of the WHEWI committee and also the Community Speed Watch group
- Cllr Beynon – 23.150 Planning, as she is a resident of Edwin Road

23.139 **Approval of the Minutes of the Previous Meetings Appendices 1 & 2**

The minutes of the meetings held on 20th June 2023 and 10th July 2023 were approved by the Council and signed by the Chairman as a true and accurate record.

Public Forum (*meeting adjourned to allow visitors to make comments*)

County Cllr Cross

- Has been to see for himself the poor/dangerous condition of the pavements along The Street (in particular, the stretches from Cranmore Lane to the Bell & Colvill roundabout, and from the Barley Mow down to the railway bridge). Cllr Cross has requested photos.

Borough Cllr Young

- Wisley - GBC has submitted its statement of case for the Wisley Appeal.
- Land at Ockham Road North (Waterloo Farm) - Charles Church has agreed to revise its plans and the amended application is unlikely to reach GBC Planning Committee before November.
- TPOs have been granted at land in Cranmore Lane, and at Long Reach.
- Ticket Office Closures - all three Clandon and Horsley Councillors have written to London TravelWatch to object to the proposed changes to Horsley Station.

Members of the Public

- *The footpath by Ricksons and Tintells Lane is being used by cyclists.* The Roads Task Group will try to get 'no bikes' signs installed at either end of the path.

Chairman's Initials: _____

- *Are there any plans to improve the traffic conditions towards the Bell & Colvill roundabout? The road seems to have been narrowed by the 20 The Street development, and the traffic approaching the roundabout on the A246 is still too fast.* The Roads Task Group will investigate ways to slow the traffic coming from Guildford and the Village Warden will be asked to make sure the road signs are not being obscured by hedging.
- *A car is regularly parking on the pavement at night near 68 The Street / Old School House, making it impossible to walk past without stepping into the road.* Surrey County Council is currently holding a consultation with local residents on ways to improving parking.
- *Some residents are using wheelie bins and traffic cones to reserve parking spaces outside their properties.* The Council will write to them to ask them not to do this.
- *What is the latest on the village snooker club?* The Council is trying to ascertain when the new community hall in Cranmore Lane will open.

23.140 **Clerk's Report**

- Reminder to councillors to forward their three nominations for the appointment of parish members to the Corporate Governance & Standards committee 2023-2027.

23.141 **Significant Correspondence Received Since the Last Council Meeting**

Nothing to report

23.142 **Financial Matters Appendices 3, 4 & 5**

- Standing items: A list of proposed payments was approved by Full Council at this meeting. A list of payments authorised at the previous meeting was noted.
- Members received the bank reconciliation to 30th June 2023.
- Members received a report on expenditure against budget to 30th June 2023.
- Members noted the increase in rates for the internal auditor and agreed to opt-in to a three-year fixed-rate agreement.
- Members were briefed on the urgent need for expert advice on responses for two planning applications, 208 The Street (P/23/00617) and Greenacre, Ockham Road North (23/P/00988). Members approved engaging Colin Smith Planning Ltd to advise on the named applications.

23.143 **Amendment to Financial Regulations Appendix 6**

Members approved an amendment to the Council's Financial Regulations to give Committees delegated authority to authorise payments up to £750, providing the spend is within budget. An authorisation slip should be signed by the Clerk/RFO and either the Chairman or the Chair of the Committee before any payments are agreed with the provider.

23.144 **WHPC Community Grants Scheme Appendix 7**

Members received a report from the Finance Committee on grant applications received to 30th June, along with its recommendations. Members approved grants totalling £2,025 as follows:

- £295 to West Horsley Community Speed Watch
- £230 to West Horsley Evening WI
- £500 to Gladrags Community Project
- £1,000 to West Horsley Place Trust

The deadline for applications for the remaining grant fund is 31st December 2023.

23.145 **Community Forum on Provision of Health Services Appendix 8**

Members received an update on arrangements for a 'Community Forum on the Provision of Health Services'. Provisional date is 26th September at 7.30pm. Panellists have been invited and are responding favourably.

- 23.146 **WHPC Awards for Service to the Community Appendix 9**
Members received and approved a briefing note on a proposed biennial awards scheme to recognise individuals and groups who have done exceptional work in the community. Provisional date for an awards presentation evening is 24th November.
- 23.147 **Teddy Bears' Picnic**
Members received an update on arrangements for the annual Teddy Bears' Picnic which will take place at 2-4pm on Sunday 10th September in the Village Orchard. There will be a children's entertainer. Councillors are asked to keep the date free to help.
- 23.148 **Use of Village Tennis Court**
- Members approved the introduction of a £5 per hour charge for professional hirers of the tennis court, payable at the time of booking. The court remains free for individual hirers.
 - Members agreed that professional hirers will be able to book up to three months in advance (termly), with individuals being able to book two weeks in advance.
 - Members agreed that a limit of two hours per booking was appropriate to give as many players as possible the opportunity to use the court.
- The Council will produce an 'etiquette sheet' and make it available to all hirers.
- 23.149 **Horsley Station Appendices 10a & 10b**
Members received and approved a briefing note on a South Western Railway consultation that could severely affect the existing service at Horsley Station. Members agreed to formally respond to the consultation and to encourage residents and local community groups to do the same. Members noted the deadline for comments is 26th July 2023.
- 23.150 **Planning & Environment Committee Update Appendices 11a & 11b**
Members received a report on Planning & Environment Committee meetings held since the previous Council meeting. Other matters of note:
- 23.066 Green Lane - A planning application has now been received by GBC so any enforcements in place have been dropped.
 - 82 The Street - The owner is incorrectly under the impression that a Parish Councillor has spoken to his workmen about the cobbles they have set around the grass verge in front of the property. The Council will respond to confirm that it was not a member of the Council and will also inform the owner that the verge belongs to Surrey County Council.
- 23.151 **Finance Committee Update Appendix 12**
Members received a report on Finance Committee meetings held since the previous Council meeting. An amendment in relation to FC/23.030 was presented to Council at the meeting. The amended minutes of the meeting on 5th July 2023 were approved by Full Council at this meeting.
- 23.152 **Other Committee Updates**
Personnel – a meeting was held on 17th July. The Committee discussed training and development for councillors and clerks, staff appraisals and holidays, and annual reviews of the village warden and garden maintenance contracts. It also identified some key issues to raise at the Council's forthcoming strategy planning meeting.
- 23.153 **Task Group Updates**
- Asset Management & Village Appearance: The Village Green is not registered with Land Registry therefore planning permission to install a village sign cannot be applied for. The Clerk will ask for some free legal advice through SLCC on the Parish Council's options for taking sole responsibility for the Village Green.
 - Communications: Summer newsletter has been distributed. Welcome Packs are being hand delivered to new homes and show homes. Content for the next E Bulletin is being collated.

- c) Community Events & Wellbeing: Forthcoming events - Litter Pick on Sat 28th October; Lantern Parade on Sun 3rd December. Councillors’ help at these events was requested.
- d) Road Safety & Maintenance: Nothing further to report.

21.154 **Community Projects Updates**

- a) Horsley’s CAN: The group is planning a village awareness day in East Horsley. Date to be confirmed. Next meeting is 19th July.
- b) Community Forums: Nothing further to report.
- c) Youth Council: Had a great time at the Big Day Out, raising £90 on its ‘guess the number of sweets in the jar’ and ‘lucky dip’ stall.

23.155 **Other Village Matters**

- Cllr Murray commented on how well-mannered the Raleigh School children were on a recent residential trip. He is very proud to be a governor of the school. Elisabeth Carter-McQueen will take over as head teacher from early 2024. The Chairman will write to Mrs O’Neill to acknowledge her resignation.
- Cllr Colborne-Baber commented on the need to get more people involved with Community Speed Watch. This will be included in the next E-Bulletin.

23.156 **Date of the Next Full Council Meeting**

7.30pm on Tuesday 19th September in the Cedar Room, West Horsley Village Hall.

The meeting concluded at 20.56pm

Signed by the Chairman as a true and accurate record:

Date:

Chairman’s Initials: _____