

Minutes of the Meeting held at 7.30pm on Tuesday 19th September 2023
Cedar Room, West Horsley Village Hall

Present Chairman Cllr E Best; Cllrs V Buosi, F King, C Mattock, T Rogers; Borough Cllrs C Young, D Bennett; J McClung, Clerk; J McKenzie, Deputy Clerk.

23.157 Chairman's Opening Remarks

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. The Chairman informed Members that Peter Colborne-Baber has resigned as parish councillor; she has thanked him for his important contribution to the council over the last year. The Chairman thanked all the residents who had helped with this year's Teddy Bears' Picnic. The Chairman and Cllr King attended the opening of the refurbished Mulberry Room at West Horsley Place. The GladRags group has done a fantastic job. Finally, the Chairman thanked residents for sending in their objections to the Wisley Appeal, particularly in respect of the proposed changes to the roads in West Horsley.

23.158 Apologies for Absence Cllrs M Beynon, P Dodgson; G Murray

23.159 Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £25

- Cllrs Best and King - Village Hall annual grant (23.163d) as both are members of the Village Hall Management Committee.

23.160 Approval of the Minutes of the Previous Meetings Appendix 1

The minutes of the meeting held on 18th July 2023 were approved by the Council and signed by the Chairman as a true and accurate record.

Public Forum (*meeting adjourned to allow visitors to make comments*)

Borough Cllr Young

- Cllr Young is covering for SCC until a new County Councillor has been elected. Emails on SCC matters can be sent to catherine.young@guildford.gov.uk.
- SCC's Statement of Common Ground with Taylor Wimpey (TW) is being questioned.
- WHPC will get the latest list of issues with roads to Cllr Young.
- The Wisley Appeal starts on 26th September. Cllr Young has written to the GBC Tree Officer in relation to Long Reach and Footpath 99 which are under threat from TW's proposed cycle route to Horsley Station.
- Claire Upton Brown, Executive Head of Planning at GBC will attend the forthcoming Community Forum and will be able to answer any queries about S106 funding.
- Horsley Medical Practice has now received £70k, as set out in the Ada Gardens S106 agreement. This is to create two additional consulting rooms.
- Concurrent Functions Grant Aid for Parish Councils has been suspended.

Members of the Public

- Concern over excessive speeding along The Street, especially at the top end from Ripley Lane towards the A246. The Council has been looking at measures to calm the traffic for some time. It has reported the matter to, and requested a meeting with, the Surrey Police Roads Policing Unit. It will also ask the police to work more closely with Community Speedwatch. The problem with installing chicanes or road humps is that street lighting will be required. A 20mph limit could be considered but is difficult to police. Distribution of 30mph wheelie bin stickers also being considered.

Chairman's Initials: _____

- It was noted that EHPC has recently agreed to add its backing to the Twenty's Plenty campaign.
- The suggestion of a running creative 'slow down' campaign for youngsters, possibly in conjunction with the Youth Council, will be considered.

23.161 **Clerk's Report**

- An election to replace Cllr Cross will take place on 19th October.
- The second instalment of the precept has been received.
- Concurrent Functions Grant Aid towards the new bench on East Lane has also been received.
- New batteries and a new charger for the VAS have been ordered.
- GBC has requested the tree pits for the new trees on Nightingale Crescent are mulched.
- Ockham PC is trying to set up a Flood Forum and is inviting the 8 Parishes to get involved.

23.162 **Significant Correspondence Received Since the Last Council Meeting**

- The HCPS Executive Committee has recommended that the society should cease to operate. Dwindling volunteers mean the society is unable to fulfil projects that meet its aims.
- Residents are frustrated at the lack of coordination between SCC and utility companies, and by the over-use of the 'emergency' clause that allows works to be carried out with no prior notice. The Chairman will write to Tim Oliver, Leader of SCC, to complain about this.
- WHPT has written to residents of Cranmore Lane to update them on plans to sell a plot of land on Cranmore Lane.

23.163 **Financial Matters Appendices 2, 3 & 4**

- a) A list of payments due, and a list of payments made in August, were approved by Full Council at this meeting. A list of payments authorised at the previous meeting was also noted.
- b) Members received the bank reconciliation to 31st August 2023.
- c) Members received a report on expenditure against budget to 31st August 2023.
- d) Members agreed to pay its annual grant of £8,000 to West Horsley Village Hall, as approved in the budget for 2023-24.

23.164 **Skipton Building Society**

Members agreed to transfer £60,000 to the newly opened Skipton Building Society Community Savings Account. This will mean that all WHPC savings will be protected by the Financial Services Compensation Scheme (FSCS).

23.165 **Air Ambulance Service**

Members agreed to give a £300 donation to Air Ambulance Service Kent Surrey Sussex. Members noted that the service was needed recently for a resident of West Horsley.

23.166 **Community Forum on Health Services**

Members received an update on arrangements for a 'Community Forum on Health Services'. Over 100 people are expected to attend the meeting. Claire Fuller is no longer on the panel as she now works for NHS England. Claire Upton Brown, Executive Head of Planning at GBC is attending. A briefing note is being finalised. A final Mailchimp will be sent out this week to remind attendees to submit any questions they wish to ask the panel.

23.167 **Village Sign Appendix 5**

A notice about the installation of a village sign was placed on the village green asking residents for comments. None were received. A purchase order has now been raised. A 50% initial payment is required before work will commence - authorised at this meeting at item 23.163.

23.168 **SALC Voting Representative**

Members appointed Cllr Best as the Council's SALC voting representative.

Chairman's Initials: _____

23.169 West Horsley Notelets

Members agreed to produce a sample selection of West Horsley notelets using images from the recently acquired collection of historical postcards. Cost for samples not to exceed £100.

23.170 WHPC Awards for Service to the Community

Members received an update on plans for the launch of the WHPC biennial awards for service to the community. The awards evening will now take place in at West Horsley Place towards the end March 2024. Fuller details on criteria, nomination process, judging panel, and arrangements for a presentation evening will be worked up and presented to Council in October/November.

23.171 Planning & Environment Committee Update Appendices 6a & 6b

Members received a report on Planning & Environment Committee meetings held since the previous Council meeting. Other matters of note:

- The next scheduled meeting will need to be rearranged.
- A reptile survey has recently been carried out in the field behind Silkmore Lane.

Other Committee Updates

- a) Finance Committee: Task Groups are requested to submit a first draft of their budget requests for 24/25 by 30th September.
- b) Personnel Committee: Confidential matter to be dealt with at item 23.157.

23.172 Task Group Updates

- a) Asset Management & Village Appearance: Nothing to report.
- b) Communications: Next Bulletin Board is scheduled for October.
- c) Community Events & Wellbeing: Forthcoming events - Litter Pick on Sat 28th October; Christmas Tree Decorating Sat 2nd December; Lantern Parade on Sun 3rd December.
- d) Road Safety & Maintenance: Cllr Murray and the Deputy Clerk had a productive meeting with Matt Strong, Surrey Highways to discuss S106 and road works.

21.173 Community Projects Updates

- a) Horsley's CAN: Next meeting on 25th September at EHVH.
- b) Community Forums: Nothing further to report.
- c) Youth Council: Have a full calendar of events for academic year – Christmas themed Movie Night in December; launch of environmental challenge for primary children in January; Fun Run at West Horsley Place in June. They have recruited a new Youth Councillor.

23.174 Other Village Matters

- SALC Newsletter worth reading. Clerk will circulate to all Councillors.

23.175 Date of the Next Full Council Meeting

7.30pm on Tuesday 17th October in the Cedar Room, West Horsley Village Hall.

Members resolved to exclude the press and public in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss a staffing matter.

23.176 Appointment of New Deputy Clerk Confidential Appendix 7

Members approved the appointment of Karen Young as Deputy Clerk, starting 1st October 2023.

The meeting concluded at 20.40pm

Signed by the Chairman as a true and accurate record:

Date:

Chairman's Initials: _____