

**Minutes of the Meeting held at 7.30pm on Tuesday 18 June 2024  
Cedar Room, West Horsley Village Hall**

**Present** Chairman Cllr E Best; Cllrs M Beynon, V Buosi, P Dodgson, F King, C Mattock, G Murray, T Rogers; County Cllr D Booth; Borough Cllr C Young; J McClung, Clerk; K Young, Deputy Clerk; one Youth Councillor; four residents. Cllr Murray left the meeting at 8pm.

**24/110 Chairman's Opening Remarks**

The chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. A General Election has been called and the Council is in purdah, however there are no items on the agenda that compromise this position.

The Chairman congratulated the Youth Council for a truly remarkable Family Fun Run and thanked all the volunteers who had helped on the day. The Chairman was delighted the D-Day Afternoon Tea was so well received by the community. She thanked everyone who took part in the commemoration, including the West Horsley Evening WI, June Davey, the Brockham Handbell Ringers, Judy Young, the Horsley Community Bus, Horsley Wheel of Care, Issy James and Adrian Groenewald. The Chairman attended the 'Tipping Out' Ceremony for the annual children's 'Potatoes in a Pot' competition. There were some worthy winners. She thanked Celia Chapman for all her efforts in running the event once again. The West Horsley in Bloom Presentation Evening will take place on Friday 28 June. Councillors are asked to attend.

**24/111 Apologies for Absence**

Cllrs C Clinton, S Skinner

**24/112 Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £50**

Cllr Dodgson declared an interest in item 24/120; Cllr King declared an interest in item 24/124b.

**24/113 Approval of the Minutes of the Previous Meetings *Appendix 1***

The minutes of the meeting held on 21 May 2024 were approved by the Council and signed by the Chairman as a true and accurate record.

**Public Forum (*meeting adjourned to allow visitors to make comments*)**

County Cllr Booth

- Note the M25 closure 12-15 July. Nothing further to report.

Borough Cllr Young

- Attended the Wisley public meeting last week. Still awaiting advice from the KC on whether there is a case for a Judicial Review. If it does go to a JR a lot of financial support will be needed. A number of Blue Hearts have now been installed around the village.

**24/114 Clerk's Report**

- The players' hut at the tennis court has been refurbished by the Village Warden.
- There is currently availability for allotments at Grace & Flavour. Interested parties should email [clerk@westhorsley.info](mailto:clerk@westhorsley.info).
- The Grace & Flavour Community Garden and Allotments will be open to visitors on Sunday 4 August as part of the National Garden Scheme.
- Three quotes have been received for replacing the playground fencing and will be reviewed at the Finance Committee meeting on 8 July. Your Fund Surrey is not accepting applications until after 4 July election. The Council's application will be submitted as soon as possible.

*Chairman's Initials:* \_\_\_\_\_

- The Village Warden has cleared vegetation from the footpath along Ockham Road North.
- The Village Hall Management Committee has applied for a free VCSE Independent Energy Assessment. If eligible it may also be able to apply for a capital grant to make some of the recommended improvements.

24/115 **Significant Correspondence Received Since the Last Council Meeting**

- A resident has written to complain about parking at the King William IV Pub. The Council will post on Nextdoor to ask residents not to park on the pavements in our village.
- GBC has confirmed that the Cricket Club will not be authorised to hold outside events after 11pm, unless a Temporary Event Notice is in place. In addition, noise management will be a condition on the licence, with the decibel levels reviewed regularly by the licensing team.

24/116 **Financial Matters**

- a) A list of proposed payments was approved by Full Council at this meeting. A list of payments authorised at the previous meeting was also noted. *Appendix 2*
- b) Members received and approved the bank reconciliation to 31 May 2024. *Appendix 3*
- c) Members received and approved a detailed report on expenditure against budget to 31 May 2024. *Appendix 3*

24/117 **Youth Council *Appendix 5***

Members received a report on Youth Council meetings and events held since the previous Council meeting, including the Family Fun Run which was a huge success. The Youth Council is now planning a Halloween event for 30 October.

24/118 **Strategic Documents for Review**

Members received and approved the following:

- a) Meetings Attendance Policy *Appendix 6*
- b) Child Protection Policy *Appendix 7*
- c) Youth Council Safeguarding Policy *Appendix 8*

24/119 **Horsley Heritage Group Blue Plaque Scheme *Appendix 9***

- a) Members received a briefing note on a proposed blue plaque scheme for East and West Horsley, to mark buildings of significant historical interest. East and West Horsley Parish Councils are being asked for funding for the project. Members were supportive in principle of the project providing the selected property owners are in agreement. It was noted that planning permission will be required to attach plaques to any listed buildings. Members asked to see samples of the aluminium and acrylic plaque options.
- b) Members agreed that the Horsley Heritage Group should apply for a WHPC Community Grant for this project, noting the next deadline is 30 June 2024. It was also noted that the HHG is applying to Cllr Booth for financial support from his Community Fund.

24/120 **Goodhart Rendel Community Hall**

Members were informed of the difficulty the Goodhart Rendel Community Hall is experiencing in making the asset viable. An AGM is scheduled for 8pm on 27 June at the Community Hall at which a committee needs to be formed. The Council understands that the level of interest shown so far by members of the Community Hall to join the committee is disappointing. Without a working committee the charity cannot continue to function, and the Community Hall is likely to close by the end of 2024. Members agreed to review the situation after the AGM.

24/121 **Dates for 2025 Meetings *Appendix 10***

Members received and approved the dates for its 2025 meetings and the Annual Parish Meeting.

24/122 **Parking at Farleys Close *Appendix 11***

Members received an update from the Roads Task Group on the parking issues at Farleys Close.

*Chairman's Initials:* \_\_\_\_\_

Residents are deciding if they wish to request a parking review. The Deputy Clerk is contacting GBC to find out whether the strip of grass at the end of the Close could be used for additional parking.

**24/123 Replacement Bollards at the Village Green**

Members agreed to replace ten bollards at the Village Green. The Village warden will be asked to fix them with concealed concrete. Budget not to exceed £1000.

**24/124 Planning & Environment Committee Update *Appendix 12***

- a) Members received a report on Planning & Environment Committee meetings held since the previous Council meeting. A productive meeting has since been held with the site manager at Ada Gardens to discuss several issues including the installation of fencing at the perimeter and the cause of the increased flooding in neighbouring roads. It was noted that GBC is monitoring the site closely. The Planning Committee will next meet on 24 June at 7pm in the Rubin Room.
- b) Members (excluding Cllr King) considered planning application 24/P/00873 – Oak Tree Corner. It was agreed the Council will object to the application on the basis that it does not address many of the ‘reasons for refusal’ given by the GBC Planning Officer on the previous application.

**24/125 Other Committee Updates**

- a) Personnel: The June committee meeting was not quorate therefore all matters requiring a decision have been included in the agenda for this Full Council meeting. The next Personnel Committee meeting will be on 9 September at 1.30pm in the Rubin Room.
- b) Finance: The Committee will meet on 8 July at 9.30am in the Rubin Room.

**24/126 Task Group Updates**

- a) Asset Management & Village Appearance: Nothing to report.
- b) Communications: Nothing to report.
- c) Community Events & Wellbeing: The next event is the Teddy Bears’ Picnic on 14 September 2024. Tickets will be on sale from 15 July.
- d) Road Safety & Maintenance: Priority is overgrown hedges.
- e) S106: The Clerk has written to GBC to request payment of S106 for environmental improvements, which was due prior to first occupation at Oakland Farm (Antler Homes).

**24/127 Community Projects Updates**

- a) Friends of Horsley Station: The group has recently marked its fifth anniversary.
- b) Horsley Heritage Group: Members received the minutes from the last meeting. A series of heritage walks are being planned for the autumn.
- c) The Horsleys’ CAN: Members received the minutes from the last meeting and noted the Horsley Repair Café will launch on 6 July at the Canterbury Rooms. Next meeting is 1 July.

**24/128 Other Village Matters to Note None**

**24/129 Date of the Next Full Council Meetings**

7.30pm on 16 July 2024 and 17 September in the Cedar Room, West Horsley Village Hall.

The meeting concluded at 8.57pm.

Signed by the Chairman as a true and accurate record: .....

Date: .....

*Chairman’s Initials:* \_\_\_\_\_