

**Minutes of the Meeting held at 7.30pm on Tuesday 15 October 2024
Cedar Room, West Horsley Village Hall**

Present

Cllrs V Buosi (chair of meeting), C Clinton, P Dodgson, F King, C Mattock, G Murray, L Moodie, T Rogers; County Cllr D Booth; J McClung Clerk, K Young Deputy Clerk; one Youth Councillor; and one resident.

24/175 **Opening Remarks**

The Vice-Chair welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. She reported that all councillors had attended a 'safeguarding children' training session. The Chairman, Cllr King and the Clerk attended the official opening of the Sensory Garden at West Horsley Place. Cllr Young was thanked for representing the people of West Horsley at the Dedication of the New Covid Memorial Windows at St Martin's Church, and for receiving the generous gift of an Oak tree to 'honour the community spirit of the Horsleys through the Covid 19 pandemic'. The tree will be planted at West Horsley Place and a plaque installed. Councillors were reminded that the litter pick is on Saturday, 19 October.

24/176 **Apologies for Absence**

Cllrs E Best, M Beynon, S Skinner; Borough Cllrs C Young, D Bennett, R Brothwell

24/177 **Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £50**

- Cllr King at 24/184 Energy Assessment for Village Hall
- Cllr Murray 24/186 Parking at Raleigh School

24/178 **Approval of the Minutes of the Previous Meeting *Appendix 1***

The minutes of the meeting held on 17 September 2024 were approved by the Council and signed by the chair of the meeting as a true and accurate record.

Public Forum (*meeting adjourned to allow visitors to make comments*)

County Cllr Booth

- Cllr Booth is open to receiving emails about potholes and other roads issues. He will do what he can to expedite repairs.

Borough Cllr Young (by note)

- Facilities for the recycling of pill packets is now being looked in to by GBC and SCC.
- Outline permission for the Hallam Land development at Wisley was granted permission by GBC Planning Committee. A wash-up meeting has confirmed that the correct process was followed by all involved.
- The planned speed reduction along Ockham Road North will not go ahead until a Deed of Variation has been confirmed by GBC Legal. Cllrs Young and Booth are chasing.
- Cllr Young has called for senior resources to be funded to ensure the timely release of S106 money by the ICB, SCC and GBC.

24/179 **Clerk's Report**

- A public consultation on proposals for 2,000 homes at Gosden Hill is underway. This will be discussed at the next Planning Committee meeting on 24 October.
- The Bulletin Board October issue has been published. Hard copies will be available from the library, railway station and village hall foyer.
- EHPC is calling for nominations for its 'Volunteer of the Year' award.

Chairman's Initials: _____

24/180 **Significant Correspondence Received Since the Last Council Meeting**

Nothing to report

24/181 **Financial Matters**

- a) A list of proposed payments was approved by Full Council at this meeting. A list of payments authorised during September was also noted. *Appendix 2*
- b) Members received and approved the bank reconciliation to 30 September 2024. *Appendix 3*
- c) Members received and approved a detailed report on expenditure against budget to 30 September 2024. *Appendix 4*

24/182 **Youth Council** *Appendix 5*

Members received an update from the Youth Council, including final arrangements for the Autumn Fair and Film Night on 30 October.

24/183 **Strategic Documents and Policies for Review**

Members received and approved the following documents:

- a) Financial Regulations *Appendix 6*
- b) Standing Orders *Appendix 7*
- c) Financial Risk Assessment *Appendix 8*
- d) Policy Statement for Risk Assessment *Appendix 9*
- e) Draft Strategic Plan *Appendix 10*
- f) Biodiversity Policy *Appendix 11*

24/184 **Energy Assessment for Village Hall** *Appendix 12*

Members received and approved a briefing note on the need for an energy assessment for the Village Hall. Members agreed:

- a) to appoint an approved SCC Energy Officer to carry out the assessment
- b) a budget not to exceed £850 + VAT, to be funded from the EMR - Village Hall Improvements

24/185 **WHPC Community Grants**

Item to be carried forward to November 2024 Council meeting.

24/186 **Dangerous driving/ inconsiderate parking at The Raleigh school** *Appendix 13*

Members received a report on the recent increase in dangerous driving and inconsiderate parking in Nightingale Crescent and Northcote Crescent at school drop-off and pick-up times. The PCSO has advised that for enforcements to be possible there needs to be clear signage in place, particularly at the drop off zone in Nightingale Crescent. The Council will request that SCC repaint the yellow 'Drop Off Zone' markings and replace the faded 'No Parking' signs. Cllr Booth to assist with getting this actioned. The Council will also find out who is responsible for maintaining the verge by the drop off zone. It was agreed that once signage is improved, it will fall to the PCSO, the school and the parents to work together to resolve matters.

24/187 **Planning Committee Update** *Appendix 14*

- a) Members received a report on Planning Committee meetings held since the previous Council meeting.
- b) Other Matters to Note:
 - The Council's request (joint with Ockham PC) for an Article 4 Direction on land at Long Reach has been approved. The duration of the Direction is unclear and will be investigated.
 - Hillside Manor, Shere Road, redevelopment is about to begin.
 - Flooding and sewage overspill in Green Lane continued to be a serious issue. The Council, with Cllr Booth's support, will exert pressure on Thames Water to investigate and rectify the problem.

Chairman's Initials: _____

24/188 **Finance Committee Update Appendix 15**

Members received a report on any Finance Committee meetings held since the previous Council meeting.

24/189 **Other Committee Updates**

a) Personnel: Six monthly staff reviews have taken place.

24/148 **Task Group Updates**

a) Asset Management & Village Appearance & Environment: VAS signs are still not working. We are doing all we can to fix this. Looking at costs for the ongoing maintenance of the tennis court, and the refurbishment of the Millenium Point. Recommends that a separate task group for Biodiversity & Environment is created.

b) Communications: Cllrs are reminded that the copy deadline for the newsletter is 31 October.

c) Community Events & Wellbeing: Task Group budget for 25/26 has been submitted to the Finance Committee. The next event is the Lantern Parade on 1 December. Youth Council is keen to work with the Task Group on its forthcoming programme of wellbeing initiatives and events.

d) Road Safety & Maintenance: Eight village gateway signs have been ordered and will be installed by the Village Warden in the coming weeks. Task Group will investigate the cause of the persistent water overflow outside Dene Place on Ripley Lane.

e) S106: Oakland Farm money will be received this week.

24/149 **Community Projects Updates**

a) Friends of Horsley Station: Cllr Mattock has attended a SWT conference on rail safety.

b) Horsley Heritage Group: The owners of a number of historic West Horsley houses are being contacted to discuss the inclusion of their properties in the heritage plaques project.

c) The Horsleys' CAN: 'What's in Our Waterways' talk is taking place at 7.30pm on 24 October at West Horsley Village Hall. All are welcome.

24/150 **Other Village Matters to Note**

- There has been a burglary in Silkmore Lane.

24/151 **Date of the Next Full Council Meeting**

7.30pm, 19 November in the Cedar Room, West Horsley Village Hall

Members resolved to exclude the press and public from the following item in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss a staffing matter.

24/152 **Village Warden Confidential Appendix 16**

Members received and approved a confidential briefing note.

The meeting concluded at 8.30pm.

Signed by the Chairman as a true and accurate record:

Date:

Chairman's Initials: _____