

Minutes of the Meeting held at 7.30pm on Tuesday 10 December 2024  
Cedar Room, West Horsley Village Hall

**Present**

Chairman Cllr E Best; Cllrs M Beynon, V Buosi, C Clinton, P Dodgson, F King, C Mattock, L Moodie, G Murray, S Skinner; County Cllr D Booth; Borough Cllr C Young; J McClung, Clerk; K Young, Deputy Clerk; 2 members of Friends of Horsley Station; 1 resident.

24/218 **Chairman's Opening Remarks**

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. Thanks to councillors, youth councillors and volunteers for helping at the Lantern Parade, to Whippets for the Christmas carols, and to West Horsley Place for hosting the event. The Village Warden has done a great job decorating the Christmas tree and Village Hall. Congratulations to Cllr Buosi for a fabulous Winter '24 newsletter. The Chairman thanked all Councillors for their hard work throughout 2024.

24/219 **Apologies for Absence** Cllr T Rogers; Borough Cllrs D Bennett, R Brothwell

24/220 **Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £50**

- Cllrs Best and King – 24/227 Village Playground
- Cllrs Beynon and Mattock – 24/228 Friends of Horsley Station

24/221 **Approval of the Minutes of the Previous Meeting** *Appendix 1*

The minutes of the meeting held on 19 November 2024 were approved by the Council and signed by the Chairman as a true and accurate record.

**Public Forum (*meeting adjourned to allow visitors to make comments*)**

County Cllr D Booth

- Attended a meeting for GBC and SCC councillors on policing in the area. Borough Commander Inspector Blaine Rafferty gave a breakdown of resources, which are tight.
- Surrey Police is asking residents to submit any video footage or photographs which show suspicious activity, such as burglary, via its [Suspicious Activity Portal](#).
- Cllr Booth raised the matter of the manhole/large pothole outside Horsley Library with the Director of Highways and it has now been repaired.

Borough Cllr Young

- Guildford's Christmas activities are underway despite the weather and the town centre is looking very festive.
- Printed copies of bin collection dates will not be circulated to residents this year. There will however be some copies available at Horsley Library.
- Cllr Young will attend the Surrey Hills National Landscape board meeting on 11 December.
- Thanks to Cllrs Rogers and King for attending the AONB Boundary Review presentation.
- Boots in Cobham has agreed to recycle empty pill packets so the pill recycling boxes will be returned to Horsley Library from next week.
- Cllr Young will try to get a final answer on whether listed building planning consent is required for the Horsley Heritage Blue Plaques.

24/222 **Clerk's Report**

- The Senior Project Manager for the National Highways M25 Junction 10 Upgrade is confirmed as the speaker for The Annual Parish Meeting on 29 April 2025.
- Councillors are reminded to visit the new NALC website and re-register.

Chairman's Initials: \_\_\_\_\_

- The next SALC Councillors Forum is on 22 January at 7.30pm.
- Send & Ripley History Society is conducting a survey on what information should be included on a new website. Councillors have been asked to participate.
- GBC is conducting a review of polling districts and polling stations. There are no proposed changes to West Horsley.
- The Village Warden is to take over maintenance of the two VAS on The Street. He is required to use an SCC-approved ladder.

24/223 **Significant Correspondence Received Since the Last Council Meeting**

- A resident has asked for the pavement at the corner of East Lane and Ockham Road North to be examined for safety, and improvements made. The Council discussed this exact issue with SCC earlier in the year, with SCC taking no action. The Council will ask SCC to repaint the lines at the junction as these have significantly faded.

24/224 **Financial Matters**

- A list of proposed payments was approved by Full Council at this meeting. A list of payments authorised during November was also noted. *Appendix 2*
- Members received and approved the bank reconciliation to 30 November 2024. *Appendix 3*
- Members received and approved a detailed report on expenditure against budget to 30 November 2024. *Appendix 4*
- Members received and approved the Parish Council's budget for 2025/26. *Appendix 5*
- Members approved a West Horsley Parish Precept Request of £108,112 for 2025/26.
- Members received and approved the Parish Council's Ear Marked Reserves for 2025/26. *Appendix 6*

24/225 **Youth Council** *Appendix 7*

The Good Neighbour Challenge will run again at The Raleigh School (and hopefully at Glenesk School) in the New Year. Youth councillors to respond to questions raised by the Community Events and Wellbeing Task Group on the proposed study space project as soon as possible.

24/226 **Strategic Documents and Policies for Review**

Members received and approved the Fixed Assets Capitalisation Policy *Appendix 8*

24/227 **Village Playground Equipment** *Appendix 9 Confidential*

Members agreed to apply to Cllr Booth's YFS Small Community Projects Fund for funding to install a new piece of interactive play equipment in the Village Playground. Members agreed to request the KOMPAN Home and Garden Labyrinth with two rooms.

24/228 **Friends of Horsley Station** *Appendix 10*

Members welcomed two members of the Friends of Horsley Station to the meeting. Members received and discussed the second draft design for the 'Welcome to the Horsleys' map which will be installed at the railway station. Members to submit their comments to the Clerk in writing before Christmas. A final design will be sent to the Council for approval in the New year.

24/229 **VE Day 80** *Appendix 11*

- Members agreed to purchase a VE Day 80 beacon topper at a cost of £290 + VAT with funds to be drawn from the Chairman's Allowance.
- Members agreed to red, white and blue uplighting for the manor house at West Horsley Place at a cost of £300 + VAT; funds to be drawn from the EMR for VE Day 80.

24/230 **GOV.UK Domain**

Members agreed to instruct its website provider to register the new parish council domain westhorsley-pc.gov.uk at a cost to the Council of £25. A briefing note on moving the Council's website and email to the new domain will be brought to Council in the New Year.

*Chairman's Initials:* \_\_\_\_\_

- 24/231 **Public Consultation on Remote Attendance and Proxy Voting Appendix 12**  
Members discussed the pros and cons of councillors being permitted to attend formal council meetings remotely and to vote by proxy. Members agreed a 'council body' response to the consultation which the Clerk will submit.
- 24/232 **Planning Committee Update Appendix 13**
- a) Members received a report on Planning Committee meetings held since the previous Council meeting.
  - b) Members received an overview of planning application 24/P/01626 Glenview, Epsom Road, West Horsley, KT24 6AL. This application is for the construction of an age-restricted residential scheme of 51 homes with a mixture of apartments and retirement cottages and access from Epsom Road. Members received, discussed and approved the Planning Committee's recommendation to object to the application as it does not conform to West Horsley's Neighbourhood Plan Policy WH3 'Design Management within Rural Areas'. Concerns about the wider impact of the development on the A246 will also be submitted. S106 Task Group to consider an S106 request to mitigate the effects of this development should it go ahead.
  - c) Any other matters: The Planning Committee is keeping a close eye on flooding matters relating to development 22/P/01538 Land at Ockham Road.
- 24/233 **Other Committee Updates**
- a) Finance: Nothing further to report.
  - b) Personnel: Nothing to report.
- 24/234 **Task Group Updates**
- a) Asset Management & Village Appearance: Nothing further to report.
  - b) Communications: Nothing further to report.
  - c) Community Events & Wellbeing: Nothing further to report.
  - d) Road Safety & Maintenance: Nothing further to report.
  - e) S106: Nothing to report.
- 24/235 **Community Projects Updates**
- a) Friends of Horsley Station: There will be an event at the station on 12 April 2025 to mark the 140<sup>th</sup> anniversary of the opening of the railway line.
  - b) Horsley Heritage Group: Nothing further to report.
  - c) The Horsleys' CAN: The minutes of previous meeting were noted. Nothing further to report.
- 24/236 **Christmas Office Hours**  
The Parish Office will be closed from Monday 23 December to Thursday 2 January inclusive. Residents are advised that most matters can be reported directly to Guildford Borough Council or Surrey County Council. Details are on the [Report a Problem](#) page of the Parish Council's website.
- 24/237 **Other Village Matters to Note** None
- 24/238 **Date of the Next Full Council Meeting**  
7.30pm, 21 January 2024 in the Cedar Room, West Horsley Village Hall.
- The meeting concluded at 9:13 pm. Residents were invited to join councillors for a festive drink.

Signed by the Chairman as a true and accurate record: .....

Date: .....

Chairman's Initials: \_\_\_\_\_