



MEETING OF THE FINANCE COMMITTEE ON 8 JULY 2024

Present Cllrs F King (Chairman), E Best, V Buosi, S Skinner; J McClung, Clerk/RFO

24/F/030 **Chairman's Opening Remarks**

The Chairman welcomed everyone to the meeting.

24/F/031 **Apologies for Absence**

Cllr P Dodgson

24/F/032 **Declarations of Interest**

- Cllrs Best, King and Skinner at 24/F/035 WHPC Community Grants
- Cllrs Best and King at 24/F/038 Playground Fencing

24/F/033 **Minutes of the Previous Meeting of the Committee** *Appendix 1*

The minutes of the meeting on 10 April 2024 were approved by the Committee and signed by the Chairman as a true and accurate record.

24/F/034 **Expenditure Against Budget** *Appendices 2, 3 & 4*

- a) Members received and approved the bank reconciliation to 30 June 2024.
- b) Members received and approved a detailed report on expenditure against budget to 30 June 2024.
- c) Members received and approved a summary of Ear Marked Reserves to 30 June 2024.

24/F/035 **WHPC Community Grants** *Appendix 5*

Members received a summary of grant applications and agreed its recommendation to award Community Grants as follows:

- £100 to West Horsley Evening WI towards the cost of its summer fair
- £2000 to West Horsley Place Trust towards the restoration of Chimney 6
- £1000 to the Horsley Heritage Group towards its Blue Plaque Scheme [pending further project development, costings and approval by the Parish Council. Funds to be held in an Ear Marked Reserve.]
- £50 to the Air Ambulance Service [a donation of £300 is already budgeted for]
- £560 to Friends of Horsley Station [approved by Full Council at its May 2024 meeting, item ref. 24/102.]

24/F/036 **NALC Financial Regulations 2024** *Appendix 6*

Members received a copy of the updated NALC Model Financial Regulations. Members agreed to amend its Financial Regulations and will review the updated version at its next meeting on 7 October 2024.

24/F/037 **Tennis Court Bookings System** *Appendix 7*

Members were advised that its current booking system, free to use until recently, is now proving costly and that cheaper alternatives are available. Members received a note outlining three options. It was agreed to recommend to Full Council that the Hallmaster Booking and Invoicing System is adopted, leaving the existing Skedda system in place over the school holidays.

Chairman's Initials: _____

24/F/038 **Playground Fencing Appendix 8 Confidential**

Members received three quotes from contractors to replace the playground fencing, for which a Your Councillor Community Fund Grant is being sought. It was agreed that the preferred contractor is Effingham-based MacDonald Fencing. The Clerk will complete and submit the YCCF application form as soon as possible.

24/F/039 **Other Grants Update**

- SCC is chasing for proof of completion of the Village Gateway Signs project, for which £1000 was awarded for Financial Year 2023/24.
- The Village Hall has not qualified for a free energy audit through the VCSE Energy Audit Scheme. The Council will now investigate the cost for arranging an independent energy audit.
- The Government’s Community Ownership Fund has now closed.

24/F/040 **Date of Next Finance Committee Meeting**

Monday 7 October 2024 at 8.45am in the Rubin Room.

24/F/041 **Any Other Matters**

- To note that all fixed assets will need to have been visually checked before the next audit, and the checks minuted at a Finance Committee or Full Council meeting.
- The Village Hall clock needs replacing.

The meeting was closed at 10.05am.

Signed by the Chairman of the Finance Committee as a true and accurate record:

.....

Date:

Chairman’s Initials: _____