

**Minutes of the Meeting held at 7.30pm on Tuesday 18 February 2025**  
**Main Hall, West Horsley Village Hall**

**Present** Cllrs E Best (Chairman), M Beynon, V Buosi, C Clinton, F King, C Mattock, G Murray, T Rogers, S Skinner; County Cllr D Booth; Borough Cllr D Bennett; J McClung, Clerk; K Young, Deputy Clerk; four residents.

25/018 **Chairman's Opening Remarks**

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. She thanked Cllr Buosi for chairing the January meeting.

25/019 **Apologies for Absence** Cllrs P Dodgson, L Moodie; Borough Cllrs R Brothwell, C Young; Youth Council

25/020 **Declarations of Interest; Amendments to Register of Interests; Declarations of Gifts and/or Hospitality over £50**

- Cllr King, Declaration of Interest at 25/032 Student Study Hall

25/021 **Approval of the Minutes of the Previous Meeting *Appendix 1***

The minutes of the meeting held on 21 January 2025 were approved by the Council and signed by the chair of the meeting as a true and accurate record.

**Public Forum (*meeting adjourned to allow visitors to make comments*)**

County Cllr D Booth

- Cllr Booth confirmed that this year's county elections and boundary changes have been postponed for at least a year. SCC needs to submit its proposals for the creation of unitary authorities (likely two or three) by the end March. Surrey is on the Government's fast track list. The Council noted its appreciation for Cllr Booth's ongoing support.
- Cllr Booth has secured funding for the restoration of the pavement along The Street between School Lane and 20 The Street. The work is scheduled to be completed in the next 12 months.
- GBC has confirmed that planning consent is required to install a blue plaque on a listed building. The Horsley Heritage Group is now considering developing a Horsley Heritage website and placing small roundels around the villages which will signpost interested parties to information about individual buildings of local and historical interest.

Borough Cllr Brothwell

- Residents should be aware of a QR code scam currently in operation in Guildford's car parks.
- The Guildford Society and Guildford Dragon are both good sources for the latest information on the proposed local government reorganisation.

Members of the Public

- It was noted that the VAS signs on The Street have disappeared. The Council confirmed that they have been stolen, and that SCC has agreed to replace them in the next couple of weeks.

25/022 **Clerk's Report**

- A solar sensor light has been installed at the tennis court to deter the previously report anti-social behaviour. So far it seems to be helping.
- SCC has updated its Guide to Highways for Parish and Town Council Clerks. The guide will be shared with councillors but is not for wider circulation.

25/023 **Significant Correspondence Received Since the Last Council Meeting**

- A resident has asked if a pedestrian crossing can be installed on the A246 near the garden centre bus stops. The Roads Task Group will look into this.

*Chairman's Initials:* \_\_\_\_\_

25/024 **Financial Matters**

- a) Members approved a payment of £360 for work carried out by Wellers Law Group in 2020.
- b) A list of proposed payments was approved by Full Council at this meeting. A list of payments authorised during December was also noted. *Appendix 2*
- c) Members received and approved the bank reconciliation to 31 January 2025. *Appendix 3*
- d) Members received and approved a detailed report on expenditure against budget to 31 January 2025. *Appendix 4*

25/025 **Youth Council**

Planning for the Clothes Swap on 27 April and Horsley Hustle Fun Run on 1 June is well underway.

25/026 **Parking on The Street**

Members discussed the parking issues at The King William IV. When the pub is busy the cars parking on the road are reducing visibility for nearby residents exiting their drives and are resulting in long stretches of single file road with limited passing places. Some motorists continue to obstruct the pavements. It was noted that similar issues arise whenever The Barley Mow is busy.

The following actions were agreed: The King William IV will: repaint the parking bays in its car park, giving an extra ten spaces; put 'polite notices' up reminding patrons to park considerately; make the wording currently included on email booking confirmations more prominent. The Council will: seek permission from The Whips for staff to park in front of the coach house when it is not in use, giving an extra two/three spaces; check whether a convex traffic mirror can be placed on the verge opposite the pub; look in to placing notices on car windows when cars block the pavements; ask SCC to repaint the now faded white lines along The Street.

25/027 **Strategic Documents and Policies for Review**

Members received and approved the following policies:

- a) Strategic Plan *Appendix 6*

25/028 **S106 Waterloo Farm *Appendix 7***

Members received and approved briefing note on the Council's S106 requirements for Waterloo Farm. Members agreed to find out if additional S106 funding for the refurbishment of the mini roundabout would be considered for this or the forthcoming Glenview development, and if so, to investigate how to gain authorisation for the improvements and how much it would cost.

25/029 **Wildflower Garden at the Village Green *Appendix 8***

Members received and approved a briefing note of the creation of a wildflower garden across the back of the Village Green. The Biodiversity Task Group will liaise with The Horsleys CAN to organise a biodiversity audit of the Village Green before the wildflowers are planted.

25/030 **VE Day Events *Appendix 9***

Members received and approved a briefing note on the Parish Council's VE Day events, including the transfer of an additional £750 to the Ear Marked Reserve for VE Day 80.

25/031 **GOV.UK *Appendix 10***

Members received and approved a briefing note on moving the Council's website and email to .gov.uk. The move will be arranged as soon practicably possible. Members agreed to call future issues of the parish council's newsletters WESTHORSLEY INFO (without the dot).

25/032 **Student Study Hall Project *Appendix 11***

- a) Members received and approved a briefing note on the proposed Student Study Hall project.
- b) Members agreed to apply to the Horsleys Community Fund for a grant to part-fund the programme.

Chairman's Initials: \_\_\_\_\_

**25/033 National Day of Reflection 2025, 9 March**

Members were informed of plans to install a plaque at the recently planted oak tree which was a gift from St Martin's Church to 'honour the community spirit of the Horsleys through the pandemic'.

**25/034 Planning Committee Update Appendix 12**

- a) Members received a report on Committee meetings held since the previous Council meeting.
- b) Members agreed to respond to the Government's consultation on a new strategic approach to managing land use in England. The Planning Committee will action this.
- c) Members noted the call for land for potential rural exception sites for small affordable housing in rural areas.
- d) Any other matters
  - There is a possible breach of planning permission relating to filming taking place at Mountain Wood Farm. The Committee will investigate.
  - The Committee has written to GBC to ask why the planning application for 19 East Lane was not called in to its Planning Committee in time, resulting in an appeal.
  - The recent site visit to discuss flooding issues associated with Ada Gardens was very productive. GBC has now instructed Taylor Wimpey to reinstate the watercourse where there is evidence of infilling, with a deadline of 7 March for completion. GBC has also written to residents to remind them of their riparian ownership responsibilities.

**25/035 Other Committee Updates**

- a) Finance: Nothing further to report.
- b) Personnel: Next meeting on 6 March.

**25/036 Task Group Updates**

- a) Asset Management & Village Appearance: SCC's Countryside Team has agreed to cut all the trees back to reclaim the view at the Millenium Viewpoint. The Task Group will bring proposals for the refurbishment of the Viewpoint to Council in the coming months.
- b) Biodiversity: Nothing further to report.
- c) Communications: Deadline for copy for the Spring/Summer newsletter is 20 March.
- d) Community Events & Wellbeing: The Task Group is looking to recruit some non-councillors to support its busy schedule of initiatives and events for 25/27.
- e) Road Safety & Maintenance: Nothing further to report.
- f) S106: Nothing further to report.

**25/037 Community Projects Updates**

- a) Friends of Horsley Station: Arrangements for celebrations on 12 April are progressing well. The Council confirmed it will have a presence at the event. Details to be discussed.
- b) Horsley Heritage Group: Nothing further to report.
- c) The Horsleys' CAN: Members received the minutes of the meeting on the 17 February. It was agreed that the group could give a short talk at the Annual Parish Meeting on 29 April.

**25/038 Other Village Matters to Note** Nothing to report.**25/039 Date of the Next Full Council Meeting**

Tuesday 18 March at 7.30pm in the Cedar Room, West Horsley Village Hall.

The meeting concluded at 9.12pm.

Signed by the Chairman as a true and accurate record: .....

Date: .....

*Chairman's Initials:* \_\_\_\_\_