West Horsley Parish Council

Appendix 6: Briefing note on Planned and Proposed Activities for Her Majesty's Platinum Jubilee

In keeping with the national celebrations, the PC is organising a variety of events to celebrate the Queen's 70-year reign. One major event is being planned jointly with East Horsley PC, some are proposed specifically for West Horsley residents (although these will not prelude residents of East Horsley participating) and street parties organised by residents themselves.

In December 2021 the PC set a budget which, in the light of more recent information & discussions, is recommended to be uplifted as set out below.

Planned Events

1. The Platinum Jubilee Picnic, Sunday 5th June at Horsley Towers. This is the jointly organised event with East Horsley PC featuring the Queens Tribute Band, a procession (the details of which are being worked through, but it is hoped to include horses), a service at St Martins Church, a costume parade (for judging), a painting competition as part of a variety of activities aimed at children & young people. Details are being worked on and more information with be forthcoming.

2. A Festival of Flags throughout East & West Horsley. Local Estate Agents are sponsoring a number of flags to be displayed and local residents have the opportunity of purchasing a pole & flag at a discounted price through EHPC for which there is a closing date of 31 March.

Proposed Events

In West Horsley it is proposed to participate in the "Lighting of Beacons" for which approval for a beacon to be lit close to the Millennium Point on The Sheepleas is to be sought. It will incur the cost of an appropriate vessel to contain the fire. It has its own event planned for 10th September at West Horsley Place.

Currently, the Village has only one flagpole located outside St Marys Church. A separate item on the PC's agenda seeks approval to purchase up to 4 flagpoles with flags to be positioned strategically through West Horsley to celebrate the occasion. These will also be used subsequently for Remembrance Sunday and all other national occasions.

It is expected that a number of streets throughout the Village will want to organise their own street parties and, whilst the PC encourages this, it is hoped they will take place before the 5th June so that as many residents as interested will attend the big picnic on 5th June at Horsley Towers.

Funding

The WHPC budget setting exercise undertaken in the autumn of 2021 gave the sum of £1450 for special events to include 'villages unite', unsung hero presentation evening & the Queen's Jubilee including "Lighting the Beacon". This is now considered insufficient.

EHPC allocated £3,000 for the 5th June event and is looking for a contribution from WHPC. Normally, funding between the 2 Councils is split on the proportion of population 60:40. This means the WHPC contribution needs to be £2,000 for the 5th June event. It is therefore considered the budget breakdown needs to be amended as follows:

- Queens Jubilee originally £750 now £2000 of which it is suggested £800 is specifically used towards the costs of the procession and the lighting of the beacon;
- Unsung Hero Award & Presentation originally £500 to remain at £500; and
- Villages Unite Event originally £200 to remain at £200.

This results in the budget needing to increase by £1250 through the transfer of funds from general reserves.

Financial planning for the Jubilee event requires all costs to be met with any 'profit' being given to agreed named charity/ies which are yet to be determined.

Recommendations

The PC is asked to:

1. Note the intentions and progress on determining the events to celebrate the Queen's Jubilee;

2. Agree to allocating £2000 for the Queens Jubilee event on 5th June;

3. Approve a budget uplift of £1250 with funds transferred from general reserves to cover the increase for the Jubilee event;

4. Maintain funds as previously agreed for the other two named functions; and

5. Confirm the Special Events budget for 2022/23 would become £2,700.

Elaine Best
Chairman

February 2022