West Horsley Parish Council

Minutes of the Meeting held on Tuesday 13th December 2022

Present
Chairman Cllr E Best; Cllrs M Beynon, V Buosi, P Colborne-Baber, P Dodgson, F King, G Murray; Borough & Parish Cllr C Young; Borough Cllr C Barrass; County Cllr C Cross; J McClung, Clerk; J McKenzie, Deputy Clerk; two youth councillors; three residents.

22.202 **Chairman's Opening Remarks**
The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. The Chairman attended a SALC Chairs' Forum, noting that NALC is continuing to lobby Government to permit hybrid council meetings, and that in January SALC will publish guidance for councillors on the May 2023 elections. The Community Forum on School Places was very well attended despite a clash with the England v Wales match. Thanks were offered to Cllr Buosi for the latest information-packed newsletter, to everyone who helped with the Christmas decorations, and to all the volunteers who had made this year's Lantern Parade such as great success, particularly to Whippets for singing and West Horsley Place for hosting.

22.203 **Apologies for Absence:** Cllr T Rogers

22.204 **Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £25**
- Cllr Young declared a non-pecuniary interest as a member of Guildford Borough Council
- Cllr Beynon declared an interest in 22.213 YFS Arts Project

22.205 **Approval of the Minutes of the Previous Meeting**
The minutes of the meeting held on 15th November 2022 were approved by the full council and signed by the Chairman as a true and accurate record.

Public Forum (*meeting adjourned to allow visitors to make comments*)

County Cllr Cross
- Will be able to award WHPC some Members' Community Allocation funding towards the programme of community engagement now required in order to progress the Your Fund Surrey Community Sports Hub application.
- Still chasing SCC on the approved speed reduction for the A246 to 40mph. Needs to be done in this financial year.

Members of the Public
- Congratulations on a very comprehensive Winter newsletter.
- Please make sure that copies of Parish Council meeting minutes are available at the library.
- Thanks for the pretty Christmas lights around the Village Hall.

22.206 **Clerk's Report**
The Clerk attended a SALC Clerks' Forum and a local clerks meeting. Items worth noting: it is essential for Councillors and Staff to use their westhorsley.info email at all times; Councils are advised to organise an event for prospective councillors in the run up to elections; a number of Councils hold Flood Forums to discuss ongoing flooding matters. It might be worth setting one up for West Horsley.

22.207 **Significant Correspondence Received Since the Last Council Meeting**

There is a parking-related issue in School Lane. Cllr Young will seek advice from Guildford Borough Council about options for allocated parking spaces.

22.208 **Financial Matters**

a) Standing items: A list of proposed payments was approved by Full Council at this meeting. A list of payments authorised at the previous meeting was noted.
b) Members received and approved the bank reconciliation to 30th November 2022.
c) Members received and approved the report on expenditure against budget to 30th November 2022.
d) Members received confirmation of Concurrent Functions Grant Aid for 2023/24.
e) Members received and approved the budget for 2023/24 and approved a Parish Precept Requirement of £97,055 for 2023/24.
f) Members received and approved a list of Ear Marked Reserves for 2023/24.

22.209 **Community Forum on School Places Update**

Members received an update on the recent Community Forum. A written summary is available the Parish Council's website. An amendment to the written summary was requested and will be made. Councillors intend to meet with Sir Andrew Carter, CEO, South Farnham Educational Trust, to discuss his vision for expanding the Raleigh School. Councillors to make sure that Surrey County Council's forecasting figures accurately represent the growth in population in West Horsley.

The next event in the Council's series of Community Forums will focus on Medical Services. Details will be announced in the New Year.

22.210 **Storage Facilities**

Members received and approved a briefing note on the hiring of a storage container located at Lower Hammond Farm (six councillors in favour, one abstention, Cllr Young against). Members also approved a cost to install shelving (all in favour).

22.211 **Cranmore Lane/The Street Verges**

Members received and approved a briefing note on the reparation of the verges and bollards at the junction of Cranmore Lane and The Street. Works to be carried out once the Goodhart Rendell development is complete. It was noted that the curbs also need repairing. This will be addressed by the Roads Task Group as this is a matter for Surrey County Council.

22.212 **Review of Strategic Documents**

Members reviewed and approved the following policy documents:

a) Scheme of Delegation
b) Bullying and Harassment Policy
c) Transparency Code

22.213 **Your Fund Surrey Updates**

a) Members received a briefing note on the Arts Project and discussed the proposed design and location. An alternative location has been identified and planning permission is being sought. The designer Mary Branson would welcome feedback on the design. Initial funding of £12,000 will need to be raised by the Horsley Arts Project team before Your Fund Surrey will commit to the rest. It was agreed that some community engagement is required to ensure there is support for this project.
b) Members received an update on the Sports Hub Project. A number of meetings have been held including one with Mark Babb, Cricket Participation Officer for the Surrey Cricket Foundation, and one with Jason Gaskell, CEO, Surrey Community Action. A programme of community engagement needs to take place before any further steps can be taken. This will commence in the New Year and will include an open house event, a series of pop-up stands around and about the Horsleys and surrounding villages, and a community-wide survey.

22.214 **Planning & Environment Committee Update**

Members received a report on Planning & Environment Committee meetings held since the previous Council meeting.

22.215 **Task Group Updates**

Asset Management, Road Safety & Village Appearance:
Currently in contact with Surrey County Council about a number of road safety matters.
Climate Change:
The third event 'A Home for the Future' was very well attended and has had excellent feedback. More to follow in 2023.
Communications:
Welcome Pack is almost ready.
Community Events & Wellbeing:
Cllr Haling, East Horsley PC is investigating wildlife cameras. Her findings may be useful for the Village Orchard.
Personnel:
Nothing to report
Special Projects:
Nothing to report
Youth Council:
One of the events the Youth Council is planning for next year will be a fun run.

22.200 **Christmas Office Hours**

Members agreed that the Parish Council office will be closed from Monday 19th December to Wednesday 4th January inclusive.

Other Matters

- There has been reports of dogs barking in the Faulkes Cottages area, however matters do now seem to have improved.
- The Henry Smith Charity has funds available to those in need. Details are available on the Parish Council website.
- A team of volunteers, including councillors and youth councillors, will join forces with members of Surrey Wildlife Trust on Monday 19th December to plant hedgerows at Horsley Meadows.

22.201 **Date of the Next Full Council Meeting**

7.30pm on Tuesday 17th January in the Cedar Room, West Horsley Village Hall.

The meeting was closed at 8.46pm and Christmas drinks were served.

Signed by the Chairman as a true and accurate record: …….

Date: ……

Chairman's Initials: _____