West Horsley Parish Council

Briefing Note of Sunflower Project and Cancelled Village Garden Party

Introduction

Due to the cancellation of the Village Garden Party due to the death of The Queen, the overall sunflower field and garden party project made a loss. Finance to date, based on the information provided, is summarised as follows:

	Income	Expenditure
Amount raised for charity at sunflower events**	£1657.19	
Amount raised in sponsorship	£1000.00	
Amount donated to charity**		-£1657.19
Amount spent on cancelled event that was non-refundable		-£1382.46
Amount spent on the successful sunflower field project		-£1586.01

***The chosen charities were West Horsley Place, Cobham Foodbank and Guildford Refugee Aid*

Members are asked to approve a contribution towards the cost of the sunflower field project and to consider making an additional contribution to cover some of the non-refundable costs, given the event was cancelled at the Parish Council's request. [Members to note that the event organisers catered beautifully for the West Horsley Proclamation, providing a welcoming spread of homemade cakes and freshly brewed tea and coffee for the 100+ residents who attended.]

Breakdown of Proposed Parish Council Contribution

- preparing the sunflower field and sowing the seeds £ 623.65
- purchasing the seeds £ 208.40
- insurance for garden party (non-refundable) £ 328.00
- entertainment for garden party (non-refundable) £ 500.00

Total project income including WHPC contribution	*£4257.24*	
Total project expenditure		*-£4625.66*

This leaves a small loss of £368.42. However, the garden party team had accrued a reserve fund in the region of £2400 from previous village fetes (2017 and 2019) and therefore the loss can easily be absorbed, whilst leaving sufficient funds for organising the next Village Garden Party in 2024.

Recommendation

Members are asked to approve a contribution of £1660.05 towards the cancelled Village Garden Party and the successful Sunflower Field Community Project.

Prepared by the Clerk, 01/01/23