West Horsley Parish Council

LIST OF PAYMENTS AUTHORISED AT THE MEETING ON 13TH DECEMBER 2022

	Payee	Minute Ref.	Invoice No.	Account Name	Code	Description	Statutory		££ (inc VAT)
1	Surrey Community Action			Clerks' Salaries	4000	Clerk/Deputy Salaries, Tax & NIC	LGA 1972 s111	£	4,751.02
2	NEST			Clerks' Pensions	4010	Pensions (employer and employee contributon)	LGA 1972 s111	£	240.79
3	GCI/Nasstar		EC20766451	IT Costs	4160	Office 365	LGA 1972 s111	£	63.60
4	West Horsley Village Hall			WHVH	4480	Annual Payment to the Village Hall	LGA 1972 s111	£	7,500.00
5	Simply Print		INV009929	Newsletter	4310	Printing of 1260 copies of newsletter (No VAT)	LGA 1972 s111	£	670.00
6	NJM Guildford Ltd		SI046929	Noticeboard Prints	4340	Printing of posters and flyers for School Places Forum	LGA 1972 s111	£	18.00
7	Catherine Young		Expenses	Climate Change	4260	Thank you gifts for speakers at Climate Change Events	LGA 1972 s111	£	67.98
8	Amazon (CC)		GB727255821	Christmas	4550/348	Batteries for Christmas lights	LGA 1972 s111	£	29.34
9	Amazon (CC)			Stationery	4180	Notebooks	LGA 1972 s111	£	12.00
10	Amazon (CC)			Stationery	4180	Plastic A4 folders	LGA 1972 s111	£	15.48
11	Amazon (CC)			Stationery	4180	A4 printer paper	LGA 1972 s111	£	33.58
12	Amazon (CC)			Newsletter	4310	A3 frames with mount for displaying newsletters	LGA 1972 s111	£	50.97
13	HCPS		WHPCOU22DP	Advertising	4300	Annual Advertising Fee for Around & About Horsley	LGA 1972 s111	£	24.00
14	Mulberry and Co		50965	Cllr Training	4610	Cllr Colborne-Baber Intro to Planning	LGA 1972 s111	£	48.00
15	Colin Smith Planning		22169	Planning	4250	Prep of objection letter for Land at Ockham Road	LGA 1972 s111	£	510.00
16	Mel Beynon		Expenses	Small events	4540	Various for Teddy Bears, Litter Pick and Lantern Parade	LGA 1972 s111	£	325.39
17	Squires Garden Centres (CC)			Christmas	4550/348	Christmas lights for village hall, orchard and tree	LGA 1972 s111	£	186.92
18	Etsy Printed On (CC)		11-09343-23959	Operation Bridges	4525/344	Photograph of King Charles III	LGA 1972 s111	£	5.99
19	McAfee (CC)			IT Costs	4160	Security Software for Deputy Clerk	LGA 1972 s111	£	35.99
20	Multi Photo Frames (CC)		MPF10013047	Operation Bridges	4525/344	Photo frame for proclamation	LGA 1972 s111	£	37.99
21	Etsy Craftycowengraving (CC)		2684014120	Advertising	4300	Christmas tree signage to promote Parish Council	LGA 1972 s111	£	32.50
22	The Creative Workshop		2210314	Newsletter	4310	Design and production of artwork for newsletter	LGA 1972 s111	£	576.00
23	Julia McClung		Expenses	Christmas	4550/348	Delivery of Christmas tree + extra batteries for lights	LGA 1972 s111	£	51.75
24	Etsy 1st4Signs (CC)			Signs	4270	Plaque for Christmas tree on Village Green	LGA 1972 s111	£	41.99
25	Peach Property Care			Village Maintenance	4380	Village Warden for December 22	LGA 1972 s111	£	420.00
26	Trevor Allen			Tennis Court Admin	4420	Trevor Allen for weekly checks Oct - Dec 22	LGA 1972 s111	£	130.00
27	Mailbird		INV-25728	Newsletter	4310	Printing and enclosing charges for Winter 22 Newsletter	LGA 1972 s111	£	473.14
	(CC) = Credit Card						**TOTAL**	**£**	**16,352.42**

West Horsley Parish Council

LIST OF PAYMENTS TO BE AUTHORISED AT MEETING ON 17TH JANUARY 2023

	Payee	Minute Ref.	Invoice Reference	Account Name	Code	Description	Statutory Power		££ (inc VAT)
1	Surrey Community Action			Clerks' Salaries	4000	Clerk/Deputy Clerk Salaries, Tax & NIC	LGA 1972 s111	£	3,393.45
2	NEST			Clerks' Pensions	4010	Pensions (employer and employee contribution)	LGA 1972 s111	£	154.25
3	Nasstar (KCOM)		EC20783113	IT Costs	4160	Office 365	LGA 1972 s111	£	63.60
4	Steve Peach	22.111		Village Maintenance	4380	Village Warden for January	LGA 1972 s111	£	420.00
5	Mr S & Mrs RM Isaac		SI1245	Storage Facility	4185	Hire of storage container for 12 months from 1 Jan 23	LGA 1972 s111	£	600.00
6	Cllr Beynon		Expenses	Small Village Events	4540	Materials for Lantern Parade; refreshments for Community Forum on School Places	LGA 1972 s111	£	65.45
7	Amazon (CC)			Stationery Costs	4180	Pens	LGA 1972 s111	£	8.99
8	Amazon (CC)			Stationery Costs	4180	Laminating pouches	LGA 1972 s111	£	11.99
9	McAfee (CC)		CS3181462483	IT Costs	4160	McAfee LiveSafe Unlimited Devices for clerk	LGA 1972 s111	£	44.99
10	Surrey Community Action		INV-6589	Payroll	4120	Payroll Fees	LGA 1972 s111	£	48.00
								£	**4,810.72**