West Horsley Parish Council

Minutes of the Meeting held at 7.30pm on Tuesday 12th December 2023
Cedar Room, West Horsley Village Hall

Present Cllrs M Beynon, V Buosi, C Clinton, P Dodgson, F King, C Mattock, T Rogers; County Cllr D Booth; J McClung, Clerk; K Young, Deputy Clerk; two Youth Councillors; four residents.

23.222 **Chairman's Opening Remarks**
The meeting was chaired by the Vice Chair, Cllr King, who welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. Cllr King, on the Chairman's behalf, thanked councillors for all their commitment and effort throughout a busy 2023 and sent Seasons Greetings to all in attendance. Cllr King attended a Surrey Hills Landscape Symposium on Woodlands. Cllr King thanked everyone who helped to decorate the Christmas trees, and West Horsley Place and the many volunteers who made the Lantern Parade such a success. She congratulated the Youth Council on their excellent Christmas Movie Night. Finally, Cllr King invited everyone to stay for a festive drink and mince pie after the meeting.

23.223 **Apologies for Absence**
Chairman Cllr E Best; Cllrs J McKenzie, G Murray; Borough Cllrs D Bennett, R Brothwell, C Young

23.224 **Declarations of Interest; Amendments to Register of Interests; and Declarations of Gifts and/or Hospitality over £25** None

23.225 **Approval of the Minutes of the Previous Meetings** *Appendix 1*
The minutes of the meeting held on 21st November 2023 were approved by the Council and signed by the chair as a true and accurate record.

Public Forum (*meeting adjourned to allow visitors to make comments*)
Members of the Public

- Kelane Henderson, the new Village Hall Administrator, was welcomed to the meeting.
- A resident thanked the Council for the Christmas trees and lights around the village.
- A resident thanked the Council for its persistence in getting GBC to install a new pavement in the cul-de-sac at Mount Pleasant.

23.226 **Clerk's Report**

- The Clerk attended a SLCC Surrey Branch meeting.
- The two drop-in IT Clinics have taken place and were well received by councillors.
- The date of the WHPC Community Awards presentation evening at West Horsley Place is now confirmed as Wednesday 27th March 2024.
- The proposed Terrorism (Protection of Premises) Bill, 'Martyn's Law', will apply to indoor venues with an occupation limit of 100+, including the Village Hall, and to outdoor ticketed events of 1000+.

23.227 **Significant Correspondence Received Since the Last Council Meeting**

- Two residents have contacted the Council about parking issues at Farleys Close, including large vans parking on the verges at the T-junction with Long Reach. The Council will address this matter at its January 2024 meeting.
- A resident has complained about the debris along The Street from Ripley Lane towards the A246. The Council has reported this to SCC.

23.228 **Financial Matters** *Appendices 2-7*

a) A list of proposed payments was approved by Full Council at this meeting. A list of payments authorised at the previous meeting was also noted.
b) Members received and approved the bank reconciliation to 30th November 2023.
c) Members received and approved a report on expenditure against budget to 30th November 2023.
d) Members received and approved the Council's budget for 2024/25.
e) Members approved a £105,452 Parish Precept Requirement for 2024/25.
f) Members received and approved its Ear Marked Reserves for 2024/25.

23.229 **Youth Council** *Appendix 7*

Members received a report on recent Youth Council meetings and events, including its Christmas Movie Night which was a great success. A new Youth Councillor has been recruited; he was introduced to the Council at the meeting. The Youth Council's 'Good Neighbour' initiative with the Raleigh School will launch in January.

23.230 **80th Anniversary D Day Celebrations** *Appendix 8*

Members received and approved a briefing note outlining plans to mark D Day with a traditional 1940s Afternoon Tea for the community at the Village Hall.

23.231 **Wisley Appeal**

Members agreed to Ear Mark an additional £500 for consultancy fees for the Wisley Appeal which has overrun by eight working days.

23.232 **Footpath Widening at East Lane and The Street** *Appendix 9*

Members received a briefing note on the need for vegetation clearance along stretches of The Street, from the railway bridge to Long Reach, and from School Lane to the A246. Members agreed to ask Cllr Dennis Booth for £2000 from his Member Highway Fund to complete the work using the SCC 'veg gang'.

23.233 **Guildford Local Cycling and Walking Infrastructure Plan**

a) Members received a briefing note on the Guildford LCWIP. *Appendix 10*
b) Members received and approved a draft response to the LCWIP's Core Walking Zone 18: Station Parade, East Horsley, which includes proposals for footway widening along Ockham Road and footway resurfacing along East Lane and Northcote Road. *Appendix 11*

23.234 **Plaque for Village Oak**

Members agreed to install a small plaque to recognise the importance of the Village Oak with the wording 'Village Oak, A Veteran Tree Over 400 Years, ID 12301'. Cost not to exceed £150.

23.235 **Planning & Environment Committee Update** *Appendices 12, 12a, 12b*

a) Members received a report on Planning & Environment Committee meetings held since the previous Council meeting.
b) Other matters of note: Cllrs attended a meeting with Thakeham Homes to follow up on a number of outstanding issues including the pothole at the new bus stop on East Lane. The SANG will be handed over to GBC imminently. A meeting is being arranged with Ockham PC and Surrey CC to discuss flooding matters at Oakland Farm.

23.236 **Other Committee Updates**

a) Finance: Nothing further to report
b) Personnel: Nothing to report

23.237 **Task Group Updates**

a) Asset Management & Village Appearance: The new bespoke village sign has been installed on the Village Green.
b) Communications: The next Bulletin Board will be out in January/February.
c) Community Events & Wellbeing: The Christmas Lantern Parade was a great success. The Task Group thanked everyone who has volunteered to help at the Council's 2023 events, including the Coronation Celebration, Teddy Bears' Picnic, Litter Picks and Lantern Parade.
d) Road Safety & Maintenance: Nothing further to report.

23.238 **Community Projects Updates**

a) Horsley's CAN: They have received 173 responses to their questionnaire but are keen for more young people (under 40s) to participate. Deadline extended to end January.

23.239 **Christmas Office Opening Times**

Members agreed that the Parish Council office will be closed from Monday 19th December to Wednesday 4th January inclusive.

23.240 **Other Village Matters**

- EHPC intend to continue the work that the HCPS has done over the years.
- Leaves on the footpaths along East Lane will be reported to SCC.
- The water will be turned off at the village trough.
- Cllr Beynon attended a 'councillor safety' training session.
- Julia Reardon-Smith, Village Hall Manager for the past nine years, is retiring. The Parish Council thanked her for all her hard work over the years and presented her with flowers.

23.241 **Date of the Next Full Council Meeting**

7.30pm on Tuesday 16th January 2024 in the Cedar Room, West Horsley Village Hall.

The meeting concluded at 20:05pm. Mulled wine and mince pies were enjoyed by all in attendance.

Signed by the Chairman as a true and accurate record: ……..

Date: ……

Chairman's Initials: _____