West Horsley
Parish Council

LIST OF PAYMENTS AUTHORISED AT THE MEETING ON 16 APRIL 2024

	Payee	Minute Ref.	Invoice No.	Account Name	Code	Description	Statutory		££ (inc VAT)
1	Surrey Community Action (dd)			Clerks' Salaries	4000	Clerk/Deputy Salaries, Tax & NIC	LGA 1972 s111	£	3,517.46
2	NEST (dd)			Clerks' Pensions	4000/4010	Pensions - employer (£69.50) and employee (£92.65)	LGA 1972 s111	£	162.15
3	GCI/Nasstar	22 170	EC20843289	IT Costs	4160	Office 365	LGA 1972 s111	£	72.72
4	Peach Property Care	22.111		Village Maintenance	4380	Village Warden for April 24	LGA 1972 s111	£	525.00
5	West Horsley Village Hall		R/23/262	Village Hall Hire	4100	Hall Bookings during March 24	LGA 1972 s111	£	80.17
6	Rialtas Business Solutions Ltd		SM30671	IT Costs	4160	Software support & maintenance agreement	LGA 1972 s111	£	230.40
7	NJM Guildford Ltd		SI049768				LGA 1972 s111	£	103.51
				Youth Council	4560	Good Neighbour Certificates £68.40			
				Youth Council	4560	Clothes Swap posters and flyers £20.40			
				Ad hoc printing	4540	Awards Evening/APM £12.96			
				Stationery	4180	Staple remover £1.75			
8	Surrey Community Action		INV-7234	Payroll	4120	Payroll for Jan-Mar 24 & Payroll for Year End	LGA 1972 s111	£	132.00
9	GCI/Nasstar		EC20842438	IT Costs	4160	Domain transfer for 24 months Feb24-Feb26	LGA 1972 s111	£	68.10
10	Surrey ALC	24.007	2752	Subscriptions	4150	NALC & SALC Subscriptions 2024/25	LGA 1972 s111	£	991.10
11	ICO (dd)		Z3489646	Information Commission	4130	Certificate for 24/25	LGA 1972 s111	£	35.00
12	Julia McClung		Expenses	Mailchimp	4163	Monthly fee	LGA 1972 s111	£	25.27
13	Amazon (cc)			Stationery	4180	Paper, printer ink, lever arch files and dividers	LGA 1972 s111	£	95.44
14	Vonage			Telephone	4170	Annual fee for Vonage	LGA 1972 s111	£	96.35
							TOTAL	**£**	**6,134.67**

West Horsley
Parish Council

LIST OF PAYMENTS FOR AUTHORISATION AT MEETING ON 21 MAY 2024

	Payee	Minute Ref.	Invoice Reference	Account Name	Code	Description	Statutory Power		££ (inc VAT)
1	Surrey Community Action (dd)			Clerks' Salaries	4000	Clerk/Deputy Salaries, Tax & NIC	LGA 1972 s111	£	3,648.78
2	NEST (dd)			Clerks' Pensions	4000/4010	Pensions - employer (£69.50) and employee (£92.65)	LGA 1972 s111	£	170.53
3	GCI/Nasstar	22 170	EC20846322	IT Costs	4160	Office 365	LGA 1972 s111	£	72.72
4	Peach Property Care	22.111		Village Maintenance	4380	Village Warden for May 24	LGA 1972 s111	£	624.00
5	Mailchimp (cc)	23.028d)		Mailchimp	4163	Monthly fee for Mailchimp	LGA 1972 s111	£	25.68
6	West Horsley Village Hall		R/24/139			Hall Bookings during April 24	LGA 1972 s111	£	320.45
				Village Hall Hire	4100	Parish Council Meetings £176.05			
				Youth Council	4560	Youth Council Clothes Swap £144.40			
7	Colin Smith Planning	24/PE/063	22427	Planning	4250	Planning Advice for Sheepleas House Application	LGA 1972 s111	£	540.00
8	Colin Smith Planning	24/PE/063	22428	Planning	4250	Planning Advice for Wix Hill Application	LGA 1972 s111	£	378.00
9	HMS PC Training		186199	IT Costs	4160	IT Support	LGA 1972 s111	£	80.00
10	HMS PC Training		186699	IT Costs	4160	IT Support follow up with Chairman	LGA 1972 s111	£	22.00
11	NJM Guildford Ltd		49992	Noticeboard Prints	4340	Posters and flyers for Horsley Hustle	LGA 1972 s111	£	26.76
12	Nick Haynes	24/074	124	Blue Heart Signs	4470/373	Blue Heart Signs for various verges	LGA 1972 s111	£	92.00
13	Mailbird		26658	Newsletter	4310	Mailing of Summer Newsletter	LGA 1972 s111	£	1,078.12
14	Simply Print Partners		12078	Newsletter	4310	Printing of Summer Newsletter	LGA 1972 s111	£	654.00
15	Julia McClung Expenses						LGA 1972 s111	£	135.96
				Stationery	4180	Printing Costs Mar-Apr 24 £25.00			
				Clerks Expenses	4215	Travel Costs for Mayor's Reception £13			
				Hospitality	4190	Snacks for Annual Parish Meeting £9.75			
				Small Village Events	4540	Refreshments for Awards for Service Presentation £88.21			
16	Flagmakers	24/072		Village Maintenance	4380	Replacement Union Jack for Silikmore Corner	LGA 1972 s111	£	75.56
17	Adrian Groenewald			Youth Council	4560	Instagram Paid advert	LGA 1972 s111	£	28.00
18	Mulberry & Co		INV-0143	Audit	4110	Internal Audit 7 May 2024	LGA 1972 s111	£	147.84
19	Mulberry & Co		INV-0158	Cllr Training	4610	Planning Training for Cllr Skinner	LGA 1972 s111	£	60.00
20	Vanessa Buosi Expenses						LGA 1972 s111	£	201.96
				Newsletter	4310	Dropbox Apr-May 24 £19.98			
				Stationery	4180	Printer Ink and Sticker sheets £51.28			
				Youth Council	4560	Keyrings for Good Neighbour Challenge £98.72			
				Youth Council	4560	Flags for Horsley Hustle £31.98			
						TOTAL		**£**	**7,869.00**

Signatory 1:

Name: ..... Signed: ..... Date: .....

Signatory 2:

Name: ..... Signed: ..... Date: .....