

LIST OF PAYMENTS FOR AUTHORISATION AT THE MEETING ON 18 JUNE 2024

Payee	Minute Ref.	Invoice No.	Account Name	Code	Description	Statutory	£	££ (inc VAT)
1 Surrey Community Action (dd)			Clerks' Salaries	4000	Clerk/Deputy Salaries, Tax & NIC	LGA 1972 s111	£	4,059.13
2 NEST (dd)			Clerks' Pensions	4000/4010	Pensions - employer (£84.30) and employee (£112.39)	LGA 1972 s111	£	196.69
3 GCI/Nasstar	22 170	EC20843289	IT Costs	4160	Office 365	LGA 1972 s111	£	72.72
4 Peach Property Care	22.111		Village Maintenance	4380	Village Warden for June 24	LGA 1972 s111	£	547.98
5 West Horsley Village Hall		R/24/170	Village Hall Hire	4100	Hall Bookings during May 24	LGA 1972 s111	£	75.15
6 NJM Guildford Ltd		SI050214	Small Village Events	4540	D-Day Menu/Order of Events Cards	LGA 1972 s111	£	36.00
7 Mailchimp	23.028d)		Mailchimp	4163	Monthly Fee	LGA 1972 s111	£	25.14
8 Amazon (cc)			Youth Council	4561	Wristbands for Fun Run	LGA 1972 s111	£	19.00
9 Amazon (cc)			Youth Council	4561	Medals for Fun Run	LGA 1972 s111	£	25.84
10 Amazon (cc)			Small Village Events	4540	Napkins for D Day Afternoon Tea	LGA 1972 s111	£	17.85
11 Elaine Best		Expenses	Members Expenses	4210	Travel to Civic Service & Meeting with Prospective Cllr	LGA 1972 s111	£	27.65
12 Lovelace and Green (cc)		3VXN	Small Village Events	4540	Flowers for Speaker at D Day Afternoon Tea	LGA 1972 s111	£	20.00
13 Sainsbury's			Small Village Events	4540	Tea/Coffee/Milk for D Day Afternoon Tea	LGA 1972 s111	£	7.55
14 Maynards			Small Village Events	4540	Chocolates for Readers at D Day Afternoon Tea	LGA 1972 s111	£	11.98
15 PlantPassion		4408	Small Village Events	4540	Table flowers for D Day Afternoon Tea	LGA 1972 s111	£	35.00
16 Mel Beynon		Expenses	Small Village Events	4540	Table cloth hire / flowers	LGA 1972 s111	£	47.50
17 Bernard Hawkings			Small Village Events	4540	Contribution to the Brockham Handbell Ringers for D Day	LGA 1972 s111	£	50.00
18 Horsley Community Bus			Small Village Events	4540	Petrol money for D Day Afternoon tea	LGA 1972 s111	£	10.00
19 Herd of Sax			Small Village Events	4540/339	Contribution to Herd of Sax for WHPC Awards Evening	LGA 1972 s111	£	100.00
20 Andy Boughtflower		B1004	Small Village Events	4540	Deposit for Children's Entertainer for Teddy Bears' Picnic	LGA 1972 s111	£	35.00
21 West Horsley Evening WI			Small Village Events	4540	Provision of Afternoon Tea for D-Day	LGA 1972 s111	£	256.00
22 Fran King		Expenses	Small Village Events	4540	Dry Cleaning for D Day Afternoon Tea	LGA 1972 s111	£	25.10
23 SLCC		BK216387-1	Clerks Training	4620	SLCC Youth Engagement Summit - McClung	LGA 1972 s111	£	78.00

TOTAL £ 5,779.28

Signatory 1:

Name:

Signed:

Date:

Signatory 2:

Name:

Signed:

Date:

LIST OF PAYMENTS AUTHORISED AT MEETING ON 21 MAY 2024

	Payee	Minute Ref.	Invoice Reference	Account Name	Code	Description	Statutory Power	££ (inc VAT)
1	Surrey Community Action (dd)			Clerks' Salaries	4000	Clerk/Deputy Salaries, Tax & NIC	LGA 1972 s111	£ 3,648.78
2	NEST (dd)			Clerks' Pensions	4000/4010	Pensions - employer (£69.50) and employee (£92.65)	LGA 1972 s111	£ 170.53
3	GCI/Nasstar	22 170	EC20846322	IT Costs	4160	Office 365	LGA 1972 s111	£ 72.72
4	Peach Property Care	22.111		Village Maintenance	4380	Village Warden for May 24	LGA 1972 s111	£ 624.00
5	Mailchimp (cc)	23.028d)		Mailchimp	4163	Monthly fee for Mailchimp	LGA 1972 s111	£ 25.68
6	West Horsley Village Hall		R/24/139	Village Hall Hire	4100	Hall Bookings during April 24	LGA 1972 s111	£ 320.45
				Youth Council	4561	Parish Council Meetings £176.05		
				Youth Council	4561	Youth Council Clothes Swap £144.40		
7	Colin Smith Planning	24/PE/063	22427	Planning	4250	Planning Advice for Sheepleas House Application	LGA 1972 s111	£ 540.00
8	Colin Smith Planning	24/PE/063	22428	Planning	4250	Planning Advice for Wix Hill Application	LGA 1972 s111	£ 378.00
9	HMS PC Training		186199	IT Costs	4160	IT Support	LGA 1972 s111	£ 80.00
10	HMS PC Training		186699	IT Costs	4160	IT Support follow up with Chairman	LGA 1972 s111	£ 22.00
11	NJM Guildford Ltd		49992	Noticeboard Prints	4340	Posters and flyers for Horsley Hustle	LGA 1972 s111	£ 26.76
12	Nick Haynes	24/074	124	Blue Heart Signs	4470/373	Blue Heart Signs for various verges	LGA 1972 s111	£ 92.00
13	Mailbird		26658	Newsletter	4310	Mailing of Summer Newsletter	LGA 1972 s111	£ 1,078.12
14	Simply Print Partners		12078	Newsletter	4310	Printing of Summer Newsletter	LGA 1972 s111	£ 654.00
15	Julia McClung Expenses			Stationery	4180	Printing Costs Mar-Apr 24 £25.00	LGA 1972 s111	£ 135.96
				Clerks Expenses	4215	Travel Costs for Mayor's Reception £13		
				Hospitality	4190	Snacks for Annual Parish Meeting £9.75		
				Small Village Events	4540	Refreshments for Awards for Service Presentation £88.21		
16	Flagmakers	24/072		Village Maintenance	4380	Replacement Union Jack for Silikmore Corner	LGA 1972 s111	£ 75.56
17	Adrian Groenewald			Youth Council	4561	Instagram Paid advert	LGA 1972 s111	£ 28.00
18	Mulberry & Co		INV-0143	Audit	4110	Internal Audit 7 May 2024	LGA 1972 s111	£ 147.84
19	Mulberry & Co		INV-0158	Cllr Training	4610	Planning Training for Cllr Skinner	LGA 1972 s111	£ 60.00
20	Vanessa Buosi Expenses			Newsletter	4310	Dropbox Apr-May 24 £19.98	LGA 1972 s111	£ 201.96
				Stationery	4180	Printer Ink and Sticker sheets £51.28		
				Youth Council	4561	Keyrings for Good Neighbour Challenge £98.72		
				Youth Council	4561	Flags for Horsley Hustle £31.98		
TOTAL								£ 7,869.00